DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

July 21, 2026

Members Present:
Wayne Getz
Tyrel Clark
David Kramer
Tony Nelson
Jodi Nicklay
Eric Tyler
Ray Schuchard

Staff:
John Brogan

Guest:
Sam Avery, MSA Professionals
Deidre Beck, MSA Professionals

1. **Call to Order:**
   Chairperson Wayne Getz called the meeting to order at 7:00 p.m.

2. **Set Agenda:**
   Motion made by Eric Tyler to set agenda as presented. Seconded by Ray Schuchard. All voted in favor. Motion carried.

3. **Approve Minutes of the June 16, 2026 Regular Meeting:**
   Motion made by Tony Nelson, seconded by Eric Tyler to approve the regular meeting minutes of June 16, 2026. All voted in favor. Motion carried.

4. **Approval of Receipts & Disbursements and Summary of Assets:**
   Motion made by Tyrel Clark to approve receipts and disbursements and summary of assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

5. **Plant Update:**
   a) No violations this month.
   b) On 7/2/2026 lightning hit the panel view at the lift station. The cost of a new one is $2,123.47 plus the service call and programming.
   c) The preconstruction kickoff meeting with MSA was held on 7/14/2026. We discussed how we are going to approach the project and what we would like to see in the outcome.

6. **Adopt Resolution 26-02, A Resolution Committing Local Funds and Verifying Full Project Funding for the Whitewater River-DESCASD Wastewater Treatment Facility Improvements:**
   Motion made by Tony Nelson to adopt Resolution 26-02, A Resolution Committing Local Funds and Verifying Full Project Funding for the Whitewater River-DESCASD Wastewater Treatment Facility Improvements. Seconded by Eric Tyler. All voted in favor. Motion carried.

7. **Adopt Resolution 26-03, A Resolution Authorizing the Dover Eyota St. Charles Sanitary District to Submit a Point Source Implementation Grant Application to the Minnesota Public Facilities Authority (MPFA) and to Authorize District Officials to**

Execute Grant Agreement on Behalf of the Dover Eyota St. Charles Sanitary District:
The question was asked as to when the PSIG application is due. Sam Avery and Deidre Beck from MSA Professional Services are in attendance to answer questions regarding project funding and stated that the PSIG application is due by the end of July. The PSIG Grants are specifically for communities that have a new limit in their permit. A full funding package will not be completed until June 2027. Motion made by Tyrel Clark to adopt Resolution 26-03, A Resolution Authorizing the Dover Eyota St. Charles Sanitary District to Submit a Point Source Implementation Grant Application to the Minnesota Public Facilities Authority (MPFA) and to Authorize District Officials to Execute Grant Agreement on behalf of the Dover Eyota St. Charles Sanitary District. Seconded by Jodi Nicklay. All voted in favor. Motion carried.

8. **Adopt Resolution 26-04, A Resolution Verifying Current Wastewater Rates and Estimated Future Rates:**
Jodi Nicklay asked if the rates in Exhibit A are future or current rates and it was clarified that the rates shown are the current (2026) rates that the Cities charge. The future rates in Exhibit B vary depending on the percentage of grant/loan funding received. Motion made by David Kramer to adopt Resolution 26-04, A Resolution Verifying Current Wastewater Rates and Estimated Future Rates. Seconded by Ray Schuchard. All voted in favor. Motion carried.

9. **Other Business:**
Also, in regard to funding the following Certifications were presented:
a) Certification #1: Compliance with Laws, Rules and Regulations
b) Certification #2: Compliance Certification: Disadvantaged Business Enterprise, Required Procurement, Contract Conditions
c) Certification #3: Compliance Certification, No Conviction of Felony Financial Crime by a Principal
d) Form 6: Tax Compliance Certification Checklist

It was clarified by MSA that Form 6 is required for the PSIG application and is used to assess risk in offering financing. Certifications #1 and #3 are the only ones that need signatures. Motion made by David Kramer to authorize signatures on Certification #1 and Certification #3. Seconded by Tyrel Clark. All voted in favor. Motion carried. Sam Avery stated that when the final design is done the MPFA will want the board to update its sewer rates. He also said that at some point, probably January-February, the MPFA will require an intergovernmental agreement between the District and the three cities. Sam Avery suggested that the Board, and MSA meet with the MPFA in the next couple of months.

There being no further business a motion was made by Tony Nelson, seconded by Eric Tyler, to adjourn the meeting at 7:20 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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