

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

October 21, 2025

Members Present:

Wayne Getz
Cheryle Ihrke
Tyrel Clark
David Kramer
Eric Tyler
Tony Nelson
Ray Schuchard

Staff:

Todd Tesch
John Brogan

Guest:

Mike Bubany, David Drown Associates

1. Call to Order:

Chairperson Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Cheryle Ihrke made a motion to set the agenda as presented. Seconded by Ray Schuchard. All voted in favor. Motion carried.

3. Mike Bubany:

Mike Bubany, from David Drown Associates, was asked to provide financial advice regarding the possible \$6.9 million project. He presented a cash flow projection spreadsheet using the following assumptions:

- a) he extrapolated revenues to the end of 2025 using the YTD city billing spreadsheet
- b) annual SAC fee income of \$30,000
- c) used the District's capital improvement plan with the addition of the \$6.9 million project cost entered in the year 2027
- d) assumed 3% return on investments
- e) 3% annual increase in operational expenses
- f) flows will increase by .5% per year
- g) assumes there will be no grant money to use

The result, in the spreadsheet, is a rate increase of 40% in 2027 and a 2% increase in all other years. If he changes the assumption of no grant money to 40% grant money, then the 2027 rate would increase by about 28%. Mr. Bubany is recommending a rate increase of 2-3% for 2026 and complete the project bid before deciding the rate increase for 2027.

4. Approve Minutes of the September 18, 2025 Regular Meeting:

Motion made by Eric Tyler, seconded by Tyrel Clark to approve the regular meeting minutes of September 18, 2025. All voted in favor. Motion carried.

5. Approval of Receipts & Disbursements and Summary of Assets:

Motion made by Tyrel Clark to approve Receipts and Disbursements and Summary of Assets. Seconded by Tony Nelson. All voted in favor. Motion carried.

6. Plant Update:

- a) No violations this month.
- b) The new roof on the blower building is finished. It was inspected yesterday.
- c) Had some problems with the initial run on the plumbing for the drum screen. We need to do some replumbing.
- d) We are going to start decanting off the lagoon so we can spread biosolids as soon as the corn is off.
- e) Todd has passed the Class B exam.

7. 2025 Budget updates:

There were no updates to the budget since the September meeting.

8. Set Sewer Rate for 2026, the current sewer rate is \$7.15 per 1,000 gallons (tabled from the 9/16/2025 board meeting):

Motion made by David Kramer to increase the sewer rate by 3% for 2026. Seconded by Eric Tyler. All voted in favor. Motion carried.

9. Set SAC Fee for 2026. The current SAC fee is \$2,640.00 (tabled from the 9/16/2025 board meeting):

Motion made by Tyrel Clark to leave the SAC fee at \$2,640.00 for 2026. Seconded by David Kramer. All voted in favor. Motion carried.

10. Discuss increasing the dollar amount of a capital asset in the definition of a capital asset:

After presenting the 2024 audit report earlier this year Sterling Shatek, CLA, recommended that the District change its definition of a capital asset. Currently capital assets are defined as an asset with an initial, individual cost of more than \$1,000.00. Mr. Shatek stated in a recent email that \$5,000-\$10,000 is a typical amount used in defining a capital asset. Motion made by Tyrel Clark to change the cost of an asset from \$1,000 to \$5,000 in the definition of an asset. Seconded by Cheryle Ihrke. All voted in favor. Motion carried.

11. Other Business:

There is no other business.

There being no further business a motion was made by Tony Nelson, seconded by Eric Tyler, to adjourn the meeting at 7:39 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

Cathy Kennedy