

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

March 19, 2024

Members Present:

Ray Schuchard
Eric Tyler
David Kramer
Wayne Getz
Tony Nelson
Cheryle Ihrke

Staff:

John Brogan

Guest:

Tom Dye, MSA

Absent:

Tyrel Clark

1. Call to Order:

Chairperson Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Eric Tyler to set agenda as presented. Seconded by David Kramer. All voted in favor. Motion carried.

3. Tom Dye, MSA Professionals, proposal to provide facility plan:

Tom Dye has prepared a proposal to provide a facility plan in accordance with the MPCA's requirements. This facility plan is due to the MPCA by November 1, 2024. It needs to be approved by the MPCA to qualify for State funding. The main focus of the facility plan is to decide what to do to comply with the new Nitrogen limit in the permit. However, this is a 20-year plan and should include everything that might need to be completed so the facility plan won't need to be redone in the next 20 years. The scope of the work involved in the facility plan preparation is laid out on pages 13-14 and the project schedule is on page 15 of the proposal. The cost to provide a complete facility plan is \$53,900.00. Motion made by Ray Schuchard to approve the preparation of a complete Facility Plan, by MSA Professional Services, for the sum of \$53,900.00. Seconded by Cheryle Ihrke. All voted in favor. Motion carried.

4. Approve Minutes of the February 20, 2024 Regular Meeting:

Motion made by David Kramer, seconded by Ray Schuchard to approve the regular meeting minutes of February 20, 2024. All voted in favor. Motion carried.

5. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Tony Nelson to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

6. Plant Update:

- a) No violations this month.
- b) The plant has been running well and all results are back to normal.

- c) When John attended the MRWA conference earlier this month he contacted the Tech Supply and Automatic Systems representatives. They both will be here at the same time to discuss the DO and ORP meters.
- d) There has been no response from Hydro-Klean regarding the installation of the liner in the interceptor. John has spoken with Empire Pipe from Mankato and they will be here the week of the 25th to look at the project.
- e) The new truck crane should be ready to pick up at the end of the month.
- f) The toxicity testing is scheduled for the last week of April.
- g) John was selected Class B wastewater operator of the year by the MWOA SE section and will advance to the state competition in July at the annual conference in Grand Rapids, MN. He would like to attend the conference, the cost is \$315.00 plus lodging. Motion made by Cheryle Ihrke to approve John Brogan's attendance at the Minnesota Wastewater Operators Association's annual conference. Seconded by Eric Tyler. All voted in favor. Motion carried.

7. League of Minnesota Cities, Liability Coverage Waiver Form:

Motion made by David Kramer to choose the option "the member does not waive the monetary limits on municipal tort liability established by Minn. Stat. section 466.04" on the Liability Coverage Waiver form that is part of the annual property and liability insurance renewal. Seconded by Tony Nelson. All voted in favor. Motion carried.

8. Other Business:

There is no other business.

There being no further business a motion was made by Eric Tyler, seconded by Tony Nelson, to adjourn the meeting at 7:19 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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