

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**February 21, 2023**

**Members Present:**

Ray Schuchard  
Eric Tyler  
David Kramer  
Wayne Getz  
Wes Bussell  
Cheryle Ihrke  
Tyrel Clark

**Staff:**

John Brogan  
Todd Tesch

**Guest:**

Tony Nelson

**1. Call to Order:**

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Wes Bussell to set agenda as presented. Seconded by Eric Tyler.  
All voted in favor. Motion carried.

**3. Present plaque to Tony Nelson:**

Wayne Getz presented Tony Nelson a plaque thanking him for his years as a Board Member and his dedication to the Sanitary District.

**4. Oath of Office – David Kramer and Wes Bussell:**

David Kramer and Wes Bussell took the Oath of Office. Cathy Kennedy acted as Notary for the signatures.

**5. Approve Minutes of the January 17, 2023 Regular Meeting:**

Motion made by Cheryle Ihrke, seconded by Ray Schuchard to approve the regular meeting minutes of January 17, 2023. All voted in favor. Motion carried.

**6. Approval of Receipts and Disbursement/Summary of Assets:**

Wayne Getz's stated that a CD, that matured earlier this month, was reinvested for two years at 4.55%. Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets. Seconded by David Kramer. All voted in favor. Motion carried.

**7. Plant Update:**

- a) No violations for the month.
- b) Mark Hugeback, MPCA, stopped by to review the new permit and assist John with the phosphorus management plan that is required in the new permit.
- c) On February 28, a representative from Smart Covers will be here to hopefully fix the issues with the interceptor meters.
- d) We are putting chlorine directly into the ditch to help resolve the issue with filamentous.

**8. Discuss the renegotiation of Lee Jay Small's land rent:**

John talked to Lee Jay Small and he said that he is down about 50 bushels per acre on the 4 acres that were affected by the dike project. It could realistically take another 3-4 years for this land to come back. Lee Jay Small would like the land rent to stay the same for one more year or not increase more than \$10.00 per acre. Motion made by Wes Bussell to increase the land rent by \$10.00 per acre for the next two years and then renegotiate the rent for the 5<sup>th</sup> year. Seconded by Tyrel Clark. All voted in favor. Motion carried.

**9. Personnel Committee:**

a) Personnel committee conducted Cathy Kennedy's review prior to this meeting. She continues to do a good job as is evident by the positive comments from the auditors at audit time. She continues to work every third weekend which is appreciated by all. Motion made by Ray Schuchard to approve Cathy Kennedy's personnel review. Seconded by Cheryle Ihrke. All voted in favor. Motion carried.

b) Personnel committee conducted John Brogan's review prior to this meeting. He continues to operate the plant in accordance with MPCA regulations. Also, in the past year the interceptor televising was completed, a lift station VFD was repaired. There is also an article in a MRWA publication regarding the success of nitrogen removal here at the plant. Motion made by Ray Schuchard, seconded by Cheryle Ihrke to approve John Brogan's personnel review. All voted in favor. Motion carried.

**10. Other Business:**

There is no other business.

There being no further business a motion was made by Eric Tyler, seconded by David Kramer, to adjourn the meeting at 7:16 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy