

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

January 17, 2023

Members Present:

Wayne Getz
Ray Schuchard
Eric Tyler
Cheryle Ihrke
Tyrel Clark

Staff:

John Brogan
Todd Tesch

Absent:

David Kramer
Wes Bussell

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Eric Tyler to set the agenda as presented. Seconded by Tyrel Clark. All voted in favor. Motion carried.

3. Approve Minutes of the December 20, 2022 Regular Meeting:

Motion made by Ray Schuchard, seconded by Cheryle Ihrke to approve the regular meeting minutes of December 20, 2022. All voted in favor. Motion carried.

4. Appointment of Board Members:

David Kramer appointed by City of St. Charles. Tyrel Clark appointed by City of Eyota. Eric Tyler appointed by City of Dover.

5. Oath of Office, Board Members:

Eric Tyler and Tyrel Clark took the oath of office. Cathy Kennedy acted as Notary for the signatures. David Kramer's oath of office is tabled until the February 21, 2023 board meeting.

6. Appointment of Director at Large:

Motion made by Ray Schuchard to appoint Wes Bussell as Director at Large. Seconded by Eric Tyler. All voted in favor. Motion carried.

7. Oath of Office of Director at Large:

Wes Bussell's oath of office is tabled until the February 21, 2023 board meeting.

8. Election of Officers:

Motion made by Tyrel Clark to leave Officers as is with Wayne Getz as Chairman, Ray Schuchard as Vice-Chairman and David Kramer as Secretary-Treasurer. Seconded by Cheryle Ihrke. All voted in favor. Motion carried.

9. Designate Official Depositories:

Motion made by Ray Schuchard to approve Bremer Bank and Edward Jones as the official depositories. Seconded by Eric Tyler. All voted in favor. Motion carried.

10. Designate authorized checking account signers:

Motion made by Tyrel Clark to keep the current checking account signers of Wayne Getz, Wes Bussell, Ray Schuchard and add Cheryle Ihrke as an authorized signer. Seconded by Eric Tyler. All voted in favor. Motion carried.

11. Designate District's Attorney:

Flaherty & Hood were contacted and have agreed to continue their services for 2023. Motion made by Tyrel Clark to designate Flaherty & Hood as the District's Attorney for 2023. Seconded by Ray Schuchard. All voted in favor. Motion carried.

12. Designate Official Publication:

Motion made by Cheryle Ihrke to designate the St. Charles Press as the official publication for the District. Seconded by Eric Tyler. All voted in favor. Motion carried.

13. Appoint Board Members to the Personnel Committee:

2022 members were Wayne Getz, Wes Bussell, Tony Nelson. Motion made by Tyrel Clark to appoint Wayne Getz, Wes Bussell and Cheryle Ihrke to the Personnel Committee. Seconded by Ray Schuchard. All voted in favor. Motion carried.

14. Appoint Board Members to Investment Committee:

Current members are Wayne Getz, Wes Bussell, David Kramer. Motion made by Ray Schuchard to leave the Investment Committee as is. Seconded by Eric Tyler. All voted in favor. Motion carried.

15. Authorize Wayne Getz and Cathy Kennedy to make the reinvestment decisions for all Edward Jones Certificates of Deposit maturing in 2023:

Motion made by Ray Schuchard to allow Wayne Getz and Cathy Kennedy to make the reinvestment decisions for all Edward Jones Certificates of Deposit maturing in 2023. Seconded by Cheryle Ihrke. All voted in favor. Motion carried.

16. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Cheryle Ihrke to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

17. Plant Update:

a) No violations for the month.

b) Regarding the smart covers, John has again been in contact with Jason from MN Pump Works and Tim Graeb, the company Rep, to explain that the meters are still not reading correctly. They are planning a visit to the plant.

c) John Brogan would like to attend the MRWA conference in St. Cloud, March 7th-9th, the registration fee is \$275.00. He would also like to attend the biosolids refresher on March 29th in Brooklyn Park, his biosolids license expires on May 1, 2023. Motion made by Ray Schuchard to approve John's attendance at the MRWA conference and the biosolids refresher in March 2023. Seconded by Cheryle Ihrke. All voted in favor. Motion carried.

The MPCA has once again cancelled their annual conference in March where Todd Tesch would have attended a biosolids refresher class as his license expires October 1, 2023. He may attend a biosolids refresher class in Mankato in the fall.

d) The office tile has been installed.

e) Regarding meters for the oxidation ditches, John thinks there is an open conduit up to the blower building and would then only have to have a new one from the blower to the ditches. Need to wait until spring to open manholes to see if this is the case. Could possibly cost \$70,000-\$75,000 to install this equipment.

18. Personnel Committee:

The employee performance reviews are tabled until the February 21, 2023 meeting.

19. Other Business:

There is no other business.

There being no further business a motion was made by Eric Tyler, seconded by Cheryle Ihrke, to adjourn the meeting at 7:19 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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