

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

September 20, 2022

Members Present:

Wayne Getz
Eric Tyler
Wes Bussell
Ray Schuchard
Tony Nelson
David Kramer

Staff:

John Brogan

Absent:

Kevin Connor

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Tony Nelson to set the agenda as presented. Seconded by Eric Tyler. All voted in favor. Motion carried.

3. Approve Minutes of the August 16, 2022 Regular Meeting:

Motion made by Ray Schuchard, seconded by David Kramer to approve the regular meeting minutes of August 16, 2022. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

5. Plant update:

a) No violations for the month. We are still getting good nitrogen results. As the weather starts cooling we will try adding minutes to the off time to hopefully continue with good test results.

b) We have received two quotes for replacing doors. The first from Benike in the amount of \$37,100.00 and the second from Knutson for \$44,000.00. Knutson did not actually visit the plant to look at existing doors and provided a quote anyway. Ray Schuchard suggested to operators to contact Kendall Doors for a quote. Kendall Doors has been contacted and should be stopping by the week of the 19th.

c) A contact tank drain valve failed. If we can't get it opened up it will have to be dug out at a cost of approximately \$10,000. It would be \$4,500 to replace the valve.

d) The VFD for pump #1, at the lift station, shorted out line to line. John has Automatic Systems and Noble Salisbury looking for a replacement.

e) Todd is in St. Cloud attending a refresher class for the Class C exam and will be taking the test Wednesday.

- 6. Set sewer rate for 2023. The current sewer rate is \$6.74 per 1,000 gallons:**
Wes Bussell stated that, financially, a 0% increase won't hurt us. Wayne Getz mentioned that the cost of natural gas and electricity are predicted to continue to increase. The cost of electricity is a large portion of the budget. Another comment was that there can be unexpected equipment breakdowns that can be costly to repair. Tony Nelson made a motion to increase the sewer rate for 2023 by 1%. Seconded by Wes Bussell. All voted in favor. Motion carried.
- 7. Set SAC fee for 2023. The current SAC fee is \$2,640.00:**
Year to date St. Charles has collected 14 SAC fees and Eyota 13 SAC fees. Tony Nelson would like to see the SAC fee remain as is. Motion made Ray Schuchard to leave the 2023 SAC fee at \$2,640.00. Seconded by Tony Nelson. All voted in favor. Motion carried.
- 8. Updates to the Capital Improvement Schedule and the 2023 budget:**
 - a) For the 2023 CIP the amount for replacing doors should be increased to \$50,000.00. No other changes need to be made at this time. Motion made by Wes Bussell to approve the Capital Improvement Schedule. Seconded by Tony Nelson. All voted in favor. Motion carried.
 - b) In the 2023 budget account #65810, natural gas, was increased to \$15,000 from \$10,000. Waiting for health insurance renewal information to finalize those amounts.
- 9. Other Business:**
No other business.

There being no further business a motion was made by Wes Bussell, seconded by Eric Tyler, to adjourn the meeting at 7:24 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

Cathy Kennedy