

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

August 16, 2022

Members Present:

Wayne Getz
Eric Tyler
Wes Bussell
Ray Schuchard
Tony Nelson

Staff:

Todd Tesch

Absent:

Kevin Connor
David Kramer

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Wes Bussell to set the agenda as presented. Seconded by Eric Tyler. All voted in favor. Motion carried.

3. Approve Minutes of the July 19, 2022 Regular Meeting:

Motion made by Ray Schuchard, seconded by Tony Nelson to approve the regular meeting minutes of July 19, 2022. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

5. Plant Update:

a) No violations for the month.

b) With the changes made in the ditch we are still getting good nitrogen results. The first result from August was down to 2.7%. Hoping that winter results will be just as low.

c) The #2 waste pump for the main building shorted out. The pump is a 2003 model and could be repaired for \$10,000 but a new pump is \$8,833.00. A new pump has been ordered and will be here in 10-14 weeks.

d) Operators have taken some of the interceptor meter readings and compared them with the City of Eyota pumping records and they are not matching up. Minnesota Pump Works will be here this week to check the calibration.

e) Todd will be attending the MRWA's Class C test refresher and exam in St. Cloud September 19-21. Motion made by Tony Nelson to approve Todd Tesch's attendance at the MRWA's Class C test refresher and exam. Seconded by Eric Tyler. All voted in favor. Motion carried.

f) Finally received the soft start for rotor #3 back and Noble has installed it.

g) John has received two bids for repair work on the grit removal equipment. The first bid is from GNE in the amount of \$77,707.45 and includes a rehab of the bar screen. The second bid is from Vessco in the amount of \$76,300.00 and does not include rehab of the bar screen. Both of these bids include only the installation of the unit and not any piping, electrical work that may need to be done. Motion made by Ray Schuchard to accept the bid from GNE, in the amount of \$77,707.45 plus the cost for any piping, electrical work for grit removal equipment. Seconded by Wes Bussell. All voted in favor. Motion carried.

6. Home Federal \$100,000 Certificate of Deposit maturing 8/22/2022:

a) Motion made by Tony Nelson to transfer the Home Federal CD funds to Edward Jones for reinvestment. Seconded by Eric Tyler. Four voted in favor. Wes Bussell abstained. Motion carried.

b) After the approved transfer of funds from Home Federal to Edward Jones the Home Federal account balance will be zero. Motion made by Tony Nelson to close the Home Federal Investment account after the final transfer. Seconded by Ray Schuchard. Four voted in favor. Wes Bussell abstained. Motion carried.

7. Review the first draft of the 2023 budget:

a) Wayne Getz started by reviewing the CIP schedule. For 2022, it appears that the total cost for the fine screen and grit removal equipment will be nowhere near \$450,000 so that should come in under budget. Regarding the door replacement in 2023 maybe Benike Construction should be contacted for a quote or does Pearson possibly have a subcontractor that does work like this. Operators will check on this. They will also check on the possibility of replacing the carpet with some type of heated floor. The building painting and ceiling tile replacement has been moved to the expense portion of the 2023 budget. In 2024, for the ditch railing repair a note should be added stating that this will be done along with a plant upgrade if one should be needed to meet the requirements of the new permit.

b) Regarding the 2023 budget, \$10,000 is budgeted for natural gas and Tony Nelson is recommending that this number be increased to \$15,000. A 10% increase in the health insurance was inserted, however the 2023 renewal information won't be received until the beginning of October. There will be a few numbers that will change before the budget is finalized.

8. Other Business:

The Board has received an email from Kevin Connor regarding his board meeting attendance. The email states that, due to various reasons, he will be unavailable for the foreseeable future to attend meetings and will work with the Dover City Council to find a replacement.

There being no further business a motion was made by Tony Nelson, seconded by Wes Bussell, to adjourn the meeting at 7:31 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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