

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

November 15, 2022

Members Present:

Wayne Getz
Wes Bussell
Ray Schuchard
David Kramer
Cheryle Ihrke

Staff:

John Brogan

Absent:

Tony Nelson
Eric Tyler

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Wes Bussell would like to add to item #7 on the agenda, 12/15/2022 and 12/29/2022 Certificates of Deposit. Motion made by Wes Bussell to set the agenda with the addition to item #7. Seconded by David Kramer. All voted in favor. Motion carried.

3. Approve Minutes of the October 18, 2022 Regular Meeting:

Motion made by Ray Schuchard, seconded by Cheryle Ihrke to approve the regular meeting minutes of October 18, 2022. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by David Kramer to approve Receipts and Disbursements/Summary of Assets. Seconded by Wes Bussell. All voted in favor. Motion carried.

5. Plant update:

a) No violations for the month.

b) Kronebusch Waste Haulers applied 529,832 gallons of biosolids on 10/8/2022. They used a dragline to apply all to the District's land in about 5 hours.

c) Pipe Detectives started televising on 11/8/2022. They had an equipment breakdown late last week and now hope to be done by this Friday, 11/18/2022. So far everything looks good.

d) Will be switching ditches soon. All exposed pipes have been covered to prevent freezing.

e) John has been in contact with Smart Cover regarding the meters but is having problems getting the company to do the work. The meters have been calibrated but still not correct and Smart Cover is now giving operators options on what to do next instead of fixing the problem themselves.

f) The new MPCA permit is effective 11/1/2022. Mark Hugeback was here on 11/8/2022 to discuss the changes to the permit and sampling schedule. Still under the proposed nitrogen limit for this month but are high on ammonia. Will have to put rotors back in standard mode to resolve this issue. Still not sure how colder weather will affect

nitrogen results. Tom Dye is checking into RPO and DO probes.

g) Automatic Systems has dropped off the repaired VFD drive for the lift station. Noble will put back in on Thursday and then Automatic Systems will stop then to make sure parameters are correct.

h) John participated in a conference call with the Nitrogen Stakeholder's group. John explained what is being done here at the plant regarding nitrogen removal.

i) Included in the packet is a report from MnTAP regarding the successful nitrogen removal here at the plant. Wayne Getz commented that John and Todd should be recognized for this effort. The Board thanked them.

6. 2023 Budget Updates:

a) page 4, moved \$85,000 for headworks equipment to 2023. The equipment will not arrive until March 2023. Motion made by David Kramer, seconded by Cheryle Ihrke to approve this change. All voted in favor. Motion carried.

b) page 4, decision made to install heated flooring instead of new carpet in the office. There is an electric grid system that lays under the flooring and can be used under entire floor or just a portion. The labor for laying the tile is approximately \$2600-2700, \$400-\$1000 for wires depending on how much you want to use and then the cost of the tile. Motion made by Wes Bussell to change from new carpet to heated flooring with a budget amount of \$10,000. Seconded by David Kramer. All voted in favor. Motion carried.

Motion made by Wes Bussell to authorize John Brogan to purchase the tile and proceed with installation of tile as soon as possible. Seconded by David Kramer. All voted in favor. Motion carried.

c) page 4, purchase of interceptor meters. The plan was to purchase two more meters for the interceptor this year, however, due to the ongoing issues the purchase should be delayed. Motion made by David Kramer to move the interceptor meter purchase, in the amount of \$15,000, to 2023. Seconded by Ray Schuchard. All voted in favor. Motion carried.

7. Discuss/approve purchase of new \$100,000.00 Certificate of Deposit:

a) The current money market account balance is \$726,741.71. The current interest rates are 4.9% for a 2 or 3-year CD and 4.95% for a 4-year CD. Kevin Wadley suggested that if the District is ready to start laddering CD's again this new CD should be for a 4-year term. Motion made by Wes Bussell to invest \$100,000.00, from the money market account, in a new Certificate of Deposit with Edward Jones for 4 years at 4.95%. Seconded by Ray Schuchard. All voted in favor. Motion carried.

b) Regarding the Certificates of Deposit maturing on 12/15/2022 and 12/29/2022, Wes Bussell made a motion to authorize Wayne Getz and Cathy Kennedy to make the decision on how to reinvest the CD's. Seconded by David Kramer. All voted in favor. Motion carried.

8. Other Business:

There is no other business.

There being no further business a motion was made by Wes Bussell, seconded by Ray Schuchard, to adjourn the meeting at 7:31 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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