

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**July 19, 2022**

**Members Present:**

Wayne Getz  
Eric Tyler  
David Kramer  
Wes Bussell  
Ray Schuchard  
Tony Nelson

**Staff:**

John Brogan  
Todd Tesch

**Absent:**

Kevin Connor

**1. Call to Order:**

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Tony Nelson to set the agenda as presented. Seconded by Eric Tyler. All voted in favor. Motion carried.

**3. Approve Minutes of the June 21, 2022 Regular Meeting:**

Motion made by Ray Schuchard, seconded by David Kramer to approve the regular meeting minutes of June 21, 2022. All voted in favor. Motion carried.

**4. Approval of Receipts and Disbursement/Summary of Assets:**

Motion made by David Kramer to approve Receipts and Disbursements/Summary of Assets. Seconded by Tony Nelson. All voted in favor. Motion carried.

**5. Plant Update:**

a) No violations for the month.

b) Changes made in the ditch are working, for now the nitrogen results are under 5.

c) On 6/30/2022, Mark Hugeback was here for a compliance inspection and everything turned out well.

d) The annual toxicity testing was completed the week of 7/11/2022 and we passed.

e) The annual DMR-QA 42 study has been submitted and are waiting on the results. The purpose of this study is to make sure our analytical equipment is up to par.

f) Wes Bussell asked about how well the two meters, which were installed on the interceptor, are working? John said that he needs to get water tower readings from Eyota and Dover to compare them to meter readings. John will have the data for the next board meeting. He said that currently one meter is in Eyota at the old site and the other is in West Dover. He will move the meters after obtaining the previously mentioned data.

**6. Capital Improvement Plan discussion:**

For the current year, 2022, the plan is still to replace the grit classifier and rebuild the bar screen estimated at \$450,000. Since the project cost is over \$175,000 at least two sealed bids will be needed. Wes Bussell and Wayne Getz will work with John Brogan to follow the proper procedures for completing these improvements.

The following changes are to be made to the CIP schedule:

- a) Replacing the doors/locks in headworks and main building, in the amount of 20,000, will be moved from 2022 to 2023. It is hard to find anyone to submit bids therefore, may have to do 3 or 4 doors at a time.
- b) The ditch railing repair that was originally split between 2022 and 2023 will be moved to 2024 and be included in the project that may be needed to comply with the nitrogen limit in the new MPCA permit.
- c) In the year 2025, the cost for a new lift station pump needs to be increased to \$93,000.

**7. Other Business:**

Board member Kevin Connor has not been attending the board meetings on a regular basis and Wayne Getz and Wes Bussell feel that a letter needs to be sent to the Dover City Council addressing this issue. Motion made by Wes Bussell to send a letter to the Dover City Council regarding the attendance of Kevin Connor at the DESCASD's monthly board meetings. Seconded by Eric Tyler. All voted in favor. Motion carried.

There being no further business a motion was made by Eric Tyler, seconded by Tony Nelson, to adjourn the meeting at 7:25 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy