

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

May 17, 2022

Members Present:

Wayne Getz
Tony Nelson
David Kramer
Wes Bussell
Ray Schuchard

Staff:

John Brogan
Todd Tesch

Absent:

Eric Tyler
Kevin Connor

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Wes Bussell would like to add item 7c) Todd Tesch's performance review to the agenda. Motion made by David Kramer to set the agenda with the addition of item 7c) Todd Tesch's performance review. Seconded by Ray Schuchard. All voted in favor. Motion carried.

3. Approve Minutes of the April 19, 2022 Regular Meeting:

Motion made by Wes Bussell, seconded by David Kramer to approve the regular meeting minutes of April 19, 2022. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Ray Schuchard to approve Receipts and Disbursements/Summary of Assets. Seconded by Tony Nelson. All voted in favor. Motion carried.

5. Plant Update:

- a) No violations for the month.
- b) On 5/3/2022 Electric Pump completed the annual pump inspection at the lift station. Pumps #1 & #2 show slight wear on wear rings. Pump #3 is the oldest pump and needs new rubber ring and rotary wing. Electric Pump suggested purchasing a new pump, however, John wants to see a repair quote first. He doesn't feel that a new pump is necessary at this time. Electric Pump also stated that all the rails are galvanized and should be changed to stainless steel. This is something the operators can do themselves.
- c) Replumbed the outside potable water faucet on the northside of the main building so it can be used in the winter months.
- d) Ditch #1 has been replumbed so we can start pilot testing for BNR as soon as we switch ditches. Should be done switching by the end of this week.

6. Tom Dye, Engineering proposal for permit renewal assistance:

Tom Dye is asking for approval of a “Master Professional Services Agreement” and a “Task Order”, with MSA Professional Services, Inc., to assist with the renewal of the NPDES permit. Motion made by David Kramer to approve both of these agreements with MSA Professional Services, Inc. Seconded by Ray Schuchard. All voted in favor. Motion carried.

7. Personnel Committee Update:

a) At the April 19, 2022 board meeting an amendment to the personnel policy, regarding the purchase of Hi-Visibility clothing for employees, was approved. After further review the personnel committee is recommending another change to this paragraph. The way it is worded employees could buy clothing at free will, with no limits. The new wording will set a limit on the amount of clothing that can be purchased. Motion made by Tony Nelson to approve the personnel committee’s recommended change to the personnel policy regarding the purchase of Hi-Visibility clothing. Seconded by David Kramer. All voted in favor. Motion carried.

c) Todd Tesch’s annual performance review took place prior to this Board meeting. Todd Tesch was hired on May 16, 2019 and has been with the District three years. Wes Bussell has taken the old performance review sheet and shortened the form. The new form summarizes the core values detailed in the previous evaluation and detailed comments may still be added in the review. In the summary the committee states that Todd’s initiative and positive attitude have made him a good employee for the DESCASD. Motion made by Tony Nelson to approve Todd Tesch’s performance review. Seconded by Ray Schuchard. All voted in favor. Motion carried.

8. Investment Committee:

a) The investment committee is recommending the purchase of a new \$100,000.00 Certificate of Deposit with Edward Jones. The current rate for a one-year CD is 2.05%. Motion made by David Kramer to purchase a new \$100,000.00 Certificate of Deposit with Edward Jones. Seconded by Ray Schuchard. All voted in favor. Motion carried.

9. Other Business:

There is no other business.

At 7:15 pm employees John Brogan and Todd Tesch were dismissed from the meeting. The Board then discussed agenda item 7b) the pay equity comparable worth proposal.

There being no further business a motion was made by Tony Nelson, seconded by David Kramer, to adjourn the meeting at 8:14 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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