

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

March 15, 2022

Members Present:

Wayne Getz
Eric Tyler
David Kramer
Wes Bussell
Tony Nelson

Staff:

John Brogan
Todd Tesch

Absent:

Ray Schuchard
Kevin Connor

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Eric Tyler to set agenda as presented. Seconded by Wes Bussell. All voted in favor. Motion carried.

3. Approve Minutes of the February 15, 2022 Regular Meeting:

Motion made by Wes Bussell, seconded by David Kramer to approve the regular meeting minutes of February 15, 2022. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Tony Nelson to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

5. Plant Update:

- a) No violations for the month.
- b) John Brogan attended the MRWA Conference. Overall, it was a pretty good conference.
- c) Hyperline lined three manholes last week.
- d) B and C Plumbing & Heating is not able to work on the heating system. The temperature control system is proprietary to HiMEC Mechanical and they will be here on Friday.
- e) Pipe Detectives is scheduled to complete the interceptor televising this fall.
- f) Have just discovered that the chorine heads are quite old and should be replaced. The cost of a new one is \$3,250.00.
- g) We will be getting an award again this year from the MPCA. The award is for having no violations, submitting all paperwork on time. There were actually 5 violations that occurred as a result of the Kwik Trip fuel leak, however, it was ruled that the situation was out of our control.

6. League of Minnesota Cities, Liability Coverage Waiver form:

Motion made by Wes Bussell to choose the option “the member does not waive the monetary limits on municipal tort liability established by Minn. Stat. section 466.04” on the Liability Coverage Waiver form that is part of the annual property and liability insurance renewal. Seconded by Dave Kramer. All voted in favor. Motion carried.

7. Personnel Committee:

The Personnel Committee met with the staff and the personnel policy was reviewed. The staff has requested that the District purchase Hi-Vis clothing. There is currently a provision, in the manual, for the purchase of \$500 in clothing and \$150 for boots/shoes. Wes Bussell is about halfway done completing new job descriptions and salary ranges. The staff and personnel committee will then meet again to revise the policy for Board review.

8. Edward Jones Certificate of Deposit:

a) There is a \$112,000 CD that is maturing today, 3/15/2022. The current rate for a one year CD is 1.0%. Motion made by David Kramer to reinvest the \$112,000 in a one year CD at the rate of 1.0%. Seconded by Tony Nelson. Four voted in favor. Wes Bussell abstained. Motion carried.

b) Due to the fact that all the CD’s have a one-year term quite often a decision needs to be made on the reinvestment. To streamline the process David Kramer made a motion to authorize Wayne Getz and Cathy Kennedy to make the decisions regarding the reinvestment of all Edward Jones Certificates of Deposit that mature before December 31, 2022. Seconded by Eric Tyler. Four voted in favor. Wes Bussell abstained. Motion carried.

David Kramer also suggested that this authorization regarding the reinvestment of CD’s could be added to the January agenda for approval for the then current year.

9. Other Business:

There is no other business.

There being no further business a motion was made by Wes Bussell, seconded by Tony Nelson, to adjourn the meeting at 7:14 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

Cathy Kennedy