

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

January 18, 2022

Members Present:

Wayne Getz
Wes Bussell
Tony Nelson
Ray Schuchard
Eric Tyler

Staff:

John Brogan

Absent:

David Kramer
Kevin Connor

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Wes Bussell to set the agenda as presented. Seconded by Tony Nelson. All voted in favor. Motion carried.

3. Approve Minutes of the December 21, 2021 Regular Meeting:

Motion made by Eric Tyler, seconded by Ray Schuchard to approve the regular meeting minutes of December 21, 2021. All voted in favor. Motion carried.

4. Appointment of Board Members:

Wayne Getz appointed by City of St. Charles. Ray Schuchard appointed by City of Eyota. Kevin Connor appointed by City of Dover. Motion made by Wes Bussell to approve the appointment of these individuals to the Sanitary District's Board of Director's. Seconded by Eric Tyler. All voted in favor. Motion carried.

5. Oath of Office, Board Members:

Wayne Getz and Ray Schuchard took the oath of office. Cathy Kennedy acted as Notary for the signatures. Kevin Connor's oath of office is tabled until the February 15, 2022 board meeting.

6. Appointment of Director at Large:

Motion made by Tony Nelson to appoint Wes Bussell as Director at Large. Seconded by Eric Tyler. All voted in favor. Motion carried.

7. Oath of Office of Director at Large:

Wes Bussell took the oath of office. Cathy Kennedy acted a Notary for the signature.

8. Election of Officers:

Motion made by Wes Bussell to leave Officers as is with Wayne Getz as Chairman, Ray Schuchard as Vice-Chairman and David Kramer as Secretary-Treasurer. Seconded by Eric Tyler. All voted in favor. Motion carried.

9. Designate Official Depositories:

Motion made by Tony Nelson to approve Bremer Bank, Home Federal Investments, and Edward Jones as the official depositories. Seconded by Ray Schuchard. All voted in favor. Motion carried.

10. Designate authorized checking account signers:

Motion made by Eric Tyler to keep the current checking account signers of Wayne Getz, Wes Bussell, Tony Nelson and Ray Schuchard. Seconded by Wes Bussell. All voted in favor. Motion carried.

11. Designate District's Attorney:

Flaherty & Hood were contacted and have agreed to continue their services for 2022. Motion made by Wes Bussell to designate Flaherty & Hood as the District's Attorney for 2022. Seconded by Ray Schuchard. All voted in favor. Motion carried.

12. Designate Official Publication:

Motion made by Eric Tyler to designate the St. Charles Press as the official publication for the District. Seconded by Tony Nelson. All voted in favor. Motion carried.

13. Appoint Board Members to the Personnel Committee:

Current members are Wayne Getz, Wes Bussell, Tony Nelson. Motion made by Wes Bussell to leave the Personnel Committee as is. Seconded by Ray Schuchard. All voted in favor. Motion carried.

14. Appoint Board Members to Investment Committee:

Current members are Wayne Getz, Wes Bussell, David Kramer. Motion made by Ray Schuchard to leave Investment Committee as is. Seconded by Eric Tyler. All voted in favor. Motion carried.

15. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Tony Nelson to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

16. Plant Update:

a) No violations for the month.

b) The brush pile on the west side of the road has been burned and there is some clean up to do in the spring.

c) John Brogan would like to attend the MRWA conference in St. Cloud, March 1st-3rd, the registration fee is \$250.00. Motion made by Wes Bussell to approve John's attendance at the MRWA conference in March 2022. Seconded by Ray Schuchard. All voted in favor. Motion carried.

Todd Tesch would like to attend the MPCA annual conference in Brooklyn Park, March 23rd-25th, the registration fee is \$390.00. The MPCA will not let him take the Class C test refresher during this conference since his test date is not until May 12th. Motion made by Wes Bussell to approve Todd's attendance at the MPCA conference in March 2022. Seconded by Tony Nelson. All voted in favor. Motion carried.

d) Purchased two good used tires, for the mechanics truck, from the salvage yard for \$100 for the pair.

e) A new check valve was installed on the WAS side of clarifier #2 which decreased the run time on the pump by about 7 hours a day.

17. Approve the reinvestment of the following Edward Jones Certificates of Deposit:

a) CD in the amount of \$118,000, maturing 1/28/2022

b) CD in the amount of \$61,000, maturing 2/9/2022

Motion made by Wes Bussell to authorize Cathy and Wayne to work with Edward Jones to reinvest these two certificates of deposit. Seconded by Ray Schuchard. All voted in favor. Motion carried.

18. Other Business:

There is no other business.

There being no further business a motion was made by Tony Nelson, seconded by Eric Tyler, to adjourn the meeting at 7:09 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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