

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**August 17, 2021**

**Members Present:**

Ray Schuchard  
Tony Nelson  
David Kramer  
Wayne Getz  
Dave Iseminger

**Staff:**

John Brogan  
Todd Tesch

**Absent:**

Wes Bussell  
Eric Tyler

**1. Call to Order:**

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Dave Iseminger to set agenda as presented. Seconded by Tony Nelson. All voted in favor. Motion carried.

**3. Approve Minutes of the July 20, 2021 Regular Meeting:**

Motion made by Tony Nelson, seconded by Dave Kramer to approve the regular meeting minutes of July 20, 2021. All voted in favor. Motion carried.

**4. Approval of Receipts and Disbursement/Summary of Assets:**

Motion made by Dave Kramer to approve Receipts and Disbursements/Summary of Assets. Seconded by Tony Nelson. All voted in favor. Motion carried.

**5. Plant Update:**

a) No violations.

b) Minnesota Pump Works installed the two smartcover meters on July 26<sup>th</sup>. Operators will be trained when enough initial data has been obtained.

c) R & H Painting is now Hyperline. They started lining 5 manholes east of Eyota on 8/4/2021 and finished on 8/6/2021.

d) A GNE sales rep stopped by to look at the headworks equipment and it turns out they have been here before. They provided a quote in the amount of \$69,900 to retrofit the grit classifier/cyclone unit. This quote did not include installation and really isn't very detailed. John will be attending the MRWA conference this month and will talk to a couple of other vendors for quotes.

e) Todd has been busy painting light poles, doors, trim, etc.

f) M & M Construction was here yesterday to do the crack filling on the loop around the pretreatment building. They had to come back today to fix some issues. The first part

of September Pearson Bros. will be here to chip seal all the asphalt around the plant. The cost of the chip seal is \$13,500.

g) Only one of the mercury vapor lights in the basement is working and it would cost \$475-\$700 to replace each light. John has rewired one light for LED bulbs which should work out fine and save on the cost of fixing these lights. Operators need a 40 ft. extension ladder to do this work and Wes Bussell was going to get a price from Fastenal on a ladder.

**6. Capital Improvement Plan Discussion:**

a) John tried to get a door quote from Johnson but hasn't heard anything back.

b) Tony Nelson suggested that the carpet and blinds listed for the year 2024 should be moved to 2023 so everything planned to be done inside the main building can be done together.

c) The amount in the 2022 budget for the headworks equipment should be left at \$450,000 until more information is obtained.

**7. Home Federal \$100,000 Certificate of Deposit maturing 8/23/2021, authorize the transfer of these funds to Edward Jones for investment:**

a) Motion made by Dave Kramer to transfer the funds from Home Federal to Edward Jones. Seconded by Ray Schuchard. All voted in favor. Motion carried.

b) Kevin Wadley said that the current rate on a one-year CD is .150% and he doesn't expect things to change much until the end of 2022. He is recommending a one year Certificate of Deposit. Motion made by Dave Kramer to invest the \$100,000 in a one year CD at the rate of .150%. Seconded by Tony Nelson. All voted in favor. Motion carried.

**8. Discuss/approve Hawkins Ash CPA's proposal to provide audit services for the Years 2021, 2022 and 2023:**

Hawkins Ash provided a proposal for the 2021-2023 audits. The fee for each year is as follows: \$8,300 for 2021, \$8,500 for 2022, \$8,800 for 2023. Motion made by Ray Schuchard to accept the proposal from Hawkins Ash for the 2021-2023 audits. Seconded by Dave Iseminger. All voted in favor. Motion carried.

**9. Other Business:**

The MPCA Compliance Officer is reviewing the new permit. Phosphorus/nitrates will be monitor only reporting and removal of DEPH testing are some of the changes. We will have a chance to review it and then there will be a 30-day public comment period then final approval. It is possible that it will be the first of the year before the new permit goes into effect.

There being no further business a motion was made by Dave Kramer, seconded by Tony Nelson, to adjourn the meeting at 7:30 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

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