

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**February 16, 2021**

**Members Present:**

Ray Schuchard  
Eric Tyler  
David Kramer  
Dave Iseminger

**Staff:**

John Brogan  
Todd Tesch

**Absent:**

Wayne Getz  
Wes Bussell  
Tony Nelson

**1. Call to Order:**

Vice-Chairman Ray Schuchard called the meeting to order at 7:02 p.m.

**2. Set Agenda:**

Motion made by Dave Iseminger to set agenda as presented. Seconded by David Kramer. All voted in favor. Motion carried.

**3. Approve Minutes of the January 19, 2021 Regular Meeting:**

Motion made by Eric Tyler, seconded by David Kramer to approve the regular meeting minutes of January 19, 2021. All voted in favor. Motion carried.

**4. Approval of Receipts and Disbursement/Summary of Assets:**

Motion made by David Kramer to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

**5. Plant Update:**

a) No violations for the month.

b) The DNR has given their approval for the manhole lining project. Operators are still working on getting approval from Canadian Pacific Railroad to slide the hose, that is used to do the lining, under the rails. Canadian Pacific will require a flagman to be present during the project at a cost of \$1,200 per day, (8-hour day), for approximate total of \$6,000. After reviewing the options there is just no other way to access the manholes that are to be lined. It is the general consensus that this fee for a flagman will have to be paid since these manholes need to get lined in the effort to reduce I & I.

c) A bearing failed on rotor #3. A new bearing was purchased from 3BG Supply in Fort Wayne IN at a cost of \$3,752.76. Operators will install bearing when temperature warms up.

**6. Approve Land Rent Agreement with Lee Jay Small:**

Wayne Getz and John Brogan met with Lee Jay Small to discuss a new land rent agreement, current agreement expires 2/28/2021. Mr. Small is agreeable to a five-year

agreement. However, since there was considerable disruption to the land during the dike project he would like the rent to remain at \$190.00 per acre for the first two years of the five-year agreement. He would then be willing to renegotiate the rent before the start of the third year, (3/1/2023), of the agreement. Motion made by Dave Iseminger to enter into a five-year land rent agreement with Lee Jay Small. The rent for the first two years will be \$190.00 per acre with the rent amount for the remaining three years renegotiated before 3/1/2023. Seconded by David Kramer. All voted in favor. Motion carried.

**7. Review Lawn Mowing Bids:**

Two bids were received. The first from BK's Lawn Care Services with a price of \$40.00 per mowing and any trimming that would be needed. The second is from Bill's Towing for a flat amount of \$700.00 for the mowing season, trimming not included. Both proposals are for three years. The lawn is usually mowed enough times that the average per mowing comes out to less than \$40.00 per time paying a flat fee of \$700 per year. Motion made by David Kramer to accept the Bill's Towing bid for mowing during the 2021, 2022, 2023 mowing seasons at a flat rate of \$700.00 per year. Seconded by Eric Tyler. All voted in favor. Motion carried.

**8. Approve new copier lease agreement with Metro Sales:**

The current lease agreement with Metro Sales for the copier expires 4/20/2021. They are proposing a 5-year lease agreement on a new Ricoh copier that is similar to the copier we currently have. The monthly cost on the new copier would be approximately \$134.58 compared to the current amount of \$136.59. The major change in the service contract is that it would now allow for 750 color copies included in the base monthly service cost where now we are charged extra for all color copies in addition to the monthly service rate. Motion made by Eric Tyler to enter into a 5-year lease agreement with Metro Sales for a new copier. Seconded by David Kramer. All voted in favor. Motion carried.

**9. Edward Jones Certificate of Deposit maturing 3/5/2021:**

A \$111,000.00 Certificate of Deposit, with Edward Jones, is maturing on 3/5/2021. Motion made by Dave Iseminger to allow Wayne Getz and Cathy Kennedy to decide on what terms to reinvest this money. Seconded by Eric Tyler. All voted in favor. Motion carried.

**10. City of Utica update:**

There is no new information from the City of Utica.

**11. Other Business:**

There is no other business.

There being no further business a motion was made by David Kramer, seconded by Dave Iseminger, to adjourn the meeting at 7:24 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy