

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

April 20, 2021

Members Present:

Ray Schuchard
Eric Tyler
David Kramer
Wayne Getz
Wes Bussell
Tony Nelson

Staff:

John Brogan
Todd Tesch

Guest:

Monica Hauser, Hawkins Ash CPAs

Absent:

Dave Iseminger

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Ray Schuchard to set agenda as presented. Seconded by Eric Tyler. All voted in favor. Motion carried.

3. Monica Hauser, Hawkins Ash CPAs, to present 2020 audit report:

She highlighted several items in the financial statements. In the balance sheet current assets increased \$85,000 due mostly to the increase investment in CD's. There was quite a bit of activity in capital assets with the completion of road repaving, VFD's, water run. Total assets were up \$77,000. Current liabilities had an increase of \$49,000 attributed mostly due to the fixed asset invoices that were outstanding at the end of the year and paid in January 2021. The total net position increased \$220,000. In the income statement operating revenue increased 9.5% due to increase in sewer charges to the Cities and SAC fees. Expenses were down 3% with a significant drop in utilities. Looking at the schedule of budget to actual expenses overall we were \$92,000 under budget. In the other booklet that contains the Independent Auditors Report they basically stated that there were no problems with the audit, everyone is very cooperative in providing the information needed. She said that it was a very clean audit. Wes Bussell asked question regarding Note 4-Bonds Payable on page 14. The principal amount for the years 2026-2030 is stated as \$448,000 and he asked if this was the amount per year or the total principal amount for those years. Monica Hauser clarified that the \$448,000 is the total principal due for the years 2026 through 2030.

Motion made by Wes Bussell to accept the 2020 audit as presented. Seconded by Dave Kramer. All voted in favor. Motion carried.

4. Approve Minutes of the March 16, 2021 Regular Meeting:

Motion made by Ray Schuchard, seconded by Dave Kramer to approve the regular meeting minutes of March 16, 2021. All voted in favor. Motion carried.

5. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Tony Nelson to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

6. Plant Update:

- a) No violations for the month.
- b) The DO meter quit and had to buy a new one at a cost of \$1,375.00.
- c) In the process of switching clarifiers and ditches for summer operations.
- d) Will be starting to implement the U of M's operating plan. Tried to get some leniency from the MPCA while operating under this plan but they will not give any. Will have to slowly implement to avoid any issues.
- e) Todd finished seeding along the riprap ditch.
- f) R & H Painting said that the Franke property is too wet right now to line the manholes and will hold off until later this year. Operators found out that they will be doing work for the City of Eyota and are probably holding off on our work until that time. If this is the case operators will try and get a discount on the mobilization fee.
- g) Received a burning permit to burn off the CRP on the west side of the river and around the lagoon.

7. City of Utica update:

No one has heard anything from the City of Utica.

8. Other business:

There is no other business.

There being no further business a motion was made by Wes Bussell, seconded by Tony Nelson, to adjourn the meeting at 7:18 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

Cathy Kennedy