

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**July 21, 2020**

**Members Present:**

Wayne Getz  
Eric Tyler  
Dave Kramer  
Dave Iseminger  
Wes Bussell  
Tony Nelson

**Staff:**

John Brogan  
Todd Tesch

**Absent:**

Ray Schuchard

**1. Call to Order:**

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Tony Nelson to set the agenda as presented. Seconded by Wes Bussell. All voted in favor. Motion carried.

**3. Approve Minutes of the June 16, 2020 Regular Meeting:**

Motion made by Wes Bussell, seconded by Dave Kramer to approve the regular meeting minutes of June 16, 2020. All voted in favor. Motion carried.

**4. Approval of Receipts and Disbursement/Summary of Assets:**

Motion made by Eric Tyler to approve Receipts and Disbursements/Summary of Assets. Seconded by Tony Nelson. All voted in favor. Motion carried.

**5. Plant Update:**

a) No violations for the month.

b) Motor in clarifier #2 is shot and have ordered a replacement.

c) Electric Pump completed the annual inspection of the lift station pumps. They are all in good shape.

d) Operators have enzyme blocks in a manhole on St. Martin Ave. On June 29<sup>th</sup> when they were checking this manhole there was an excessive amount of water coming into it from the main that comes into it from the south. Kyle Karger, City of St. Charles, was contacted to take a look at it. He figured it was coming from old lines on the end of town which are scheduled for lining soon.

e) Horsman Fence was here 7/9/2020 to install a new gate operator and will install new edge sensors as soon as he receives them.

f) Alden Pool was here to do annual backflow prevention test and said that the unit in the headworks needs to be replaced. A new one has been ordered at a cost of \$375.00. Operators will install it themselves.

g) Magellan has gotten a permit from the MPCA to discharge the 5,000,000 gallons on their own property instead of sending it to the plant as previously discussed. However,

they have 5,500-6,000 gallons of water from hydrotesting a new pipe that will be sent to the plant by truck and dumped if testing results are acceptable.

h) Received a quote, from Jeff Peterson, in the amount of \$3,200 to replace the sidewalk outside the front door. Operators will remove the old sidewalk themselves. Budgeted amount was \$5,000 so there will be money left to replace sidewalk after the valve is replaced by the contact tank.

i) M & M Construction has been contacted to provide a quote for replacing driveways and have received no reply. Aarow Asphalt was also contacted and provided two quotes. The first quote for \$50,500 milling only the areas needing it and repaving the entire area. The second quote for \$69,700 includes milling the entire area except for the loop around the headworks and repaving. Wayne Getz asked for a motion to accept this bid. Wes Bussell stated that he is weary accepting a bid without a second quote to compare it to. Contractors are very busy and booked for the year maybe we should wait and get quotes at end of year or January, February time frame and do work next year. Should requests for proposals be sent out? We should take the time to decide more details of how repaving should be done, do we want to build up base, use more rock or more blacktop? What is the per ton price? Motion made by Wes Bussell to table the driveway repaving decision until the August board meeting to allow more time to figure out details and possibly get another quote. Seconded by Eric Tyler. All voted in favor. Motion carried.

#### **6. Capital Improvement Plan discussion:**

Wes Bussell would like to review this plan and, per the District's Auditor, remove items that are not going to get done. The following is an update on the items listed for 2020:

- a) replace roads - may be approved next month
- b) waterrun/rip rap or 250' pipe – will be completed this fall
- c) VFD's for brush rotor motors – it was decided that soft starts are the better option and operators are waiting for quote from Noble
- d) office thermostat humidity control part – have contacted B & C and are waiting for reply
- e) replace sidewalks – plan is in place to complete this year

Items listed for 2021 updated as follows:

- a) interceptor flow meters – waiting on more information
- b) replace lift station pump #3 – move to the year 2025
- c) computers – will be purchased
- d) replace ranger – increase estimate from \$10,000 to \$18,000
- e) replace ditch railings – no reply from Winona Welding, can't find anyone else to give estimates
- f) replace doors/locks headworks & main building – not discussed
- g) replace RAS pump clarifier #2, estimate \$12,000 – item added to 2021

Items listed for 2022 updated as follows:

- a) these items will be done during this year, waiting for an estimate from Tom Dye

A revised capital improvement plan will be ready for August board meeting.

**7. Approve making the Minnesota Public Facilities Authority loan payment, in the amount of \$197,205.38, by ACH transfer:**

Motion made by Eric Tyler to make the Minnesota Public Facilities Authority loan Payment by ACH transfer. Seconded by Dave Kramer. All voted in favor. Motion Carried.

**8. Other Business:**

Wes Bussell would like to schedule an investment committee meeting before the August 18<sup>th</sup> Board meeting beginning at 6:00 pm.

There being no further business a motion was made by Tony Nelson, seconded by Wes Bussell, to adjourn the meeting at 7:41 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

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