

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

May 19, 2020

Members Present:

Wayne Getz
Ray Schuchard
Eric Tyler
Dave Kramer
Dave Iseminger
Wes Bussell
Tony Nelson

Staff:

John Brogan
Todd Tesch

Guests:

Monica Hauser, Hawkins Ash CPAs
Amanda, Bill's Towing

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Ray Schuchard to set agenda as presented. Seconded by Eric Tyler. All voted in favor. Motion carried.

3. Monica Hauser, Hawkins Ash CPAs, to present 2019 audit report:

She reminded everyone that the "deferred inflow/outflow" numbers are determined by the PERA actuarial study. This pension adjustment is a non-cash item that we have no control over. In the financial statements, pages 5-8, she pointed out that total assets decreased by \$96,000 due to the increase in depreciation. Total liabilities decreased by \$105,000 and the net position for the year increased by almost \$129,000. Overall 2019 was similar to 2018. On page 20, the budget to actual number was under by \$87,792. There were no issues with the compliance check that they are required to do. There were only two-year end entries made which means that it was a very clean audit. Motion made by Tony Nelson to accept the 2019 audit report prepared by Hawkins Ash CPAs. Seconded by Eric Tyler. All voted in favor. Motion carried.

4. Amanda from Bill's Towing to discuss increase in lawn mowing rate:

The District recently received a lawn mowing proposal for the period of 4/1/2020 through 4/1/2023 at the rate of \$700.00 per mowing season. Amanda, at the time, did not realize that there is an agreement in place until the end of the current (2020) mowing season at the rate of \$500.00. She is here tonight to ask for the approval of this increase anyway stating that Bill doesn't mow for the money but is currently not making enough to pay his employees. Wes Bussell stated that there have been quality issues the last two years, he's going too fast and not doing a good job. Todd said that he has mowed twice this month and has done a good job. John said that Bill has agreed to mow under all the pine trees once the grass is established, which he currently does not do. Dave Kramer wants the contract left as is and renegotiate next year. Eric Tyler stated that if he is going to do extra mowing, (under the trees), than when the agreement was

originally done then he's ok with the increase. Motion made by Eric Tyler to pay Bill Goetz \$700 for mowing this season (2020) and renegotiate a new contract for next year. Seconded by Wes Bussell. All voted in favor. Motion carried.

5. Approve Minutes of the March 17, 2020 Regular Meeting:

Motion made by Ray Schuchard, seconded by Eric Tyler to approve the regular meeting minutes of March 17, 2020. All voted in favor. Motion carried.

6. Approval of Receipts and Disbursement/Summary of Assets for March and April 2020:

Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

7. Plant Update:

a) no violations for the month.

b) chlorine cylinder scale load cell failed and there are no replacement parts available. A new one has been ordered from Hawkins for approximately \$2,900. We hope to have it next week.

c) Zeigler performed scheduled maintenance on lift station generator.

d) ditch #1 has been pumped down in preparation for switching sides for the summer.

e) have been cleaning up under pine trees and planting grass seed.

f) the EDA of Eyota has informed the District that there is an overseas company that is interested in starting up a business on 400 acres in/near Eyota. It would produce 2-2.5 mgd of wastewater which is equal to a population of 35,000 people. The pH would be from 3 to 11 and it would take some electronic automation upgrades to keep pH in balance. Wayne Getz told them that this is more than just a yes or no question and the Board would be open to meeting with them.

g) MRWA has distributed face masks, provided by FEMA, to employees of the water and wastewater industry.

h) The Mayor and the operators of the treatment plant in Caledonia, along with their engineers were here for a tour. They are putting in an oxidation ditch, which they currently do not have and wanted to see how it operates.

i) Since the water is warming up we needed to turn on other rotor however, money was saved only running one rotor.

8. Other Business:

There is no other business.

There being no further business a motion was made by Tony Nelson, seconded by Wes Bussell, to adjourn the meeting at 7:43 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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