

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

November 17, 2020

Members Present:

Wayne Getz
Eric Tyler
Tony Nelson
Wes Bussell
Ray Schuchard

Staff:

Todd Tesch
John Brogan

Absent:

Dave Iseminger
Dave Kramer

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Tony Nelson to set the revised agenda as presented.
Seconded by Eric Tyler. All voted in favor. Motion carried.

3. Approve Minutes of the October 20, 2020 Regular Meeting:

Wes Bussell pointed out that under item 5f), B & C Electric should be B & C Plumbing & Heating. Motion made by Wes Bussell to approve the minutes of October 20, 2020 with the correction to item 5f), seconded by Ray Schuchard. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets. Seconded by Ray Schuchard. All voted in favor. Motion carried.

5. Plant Update:

- a) No violations.
- b) Have finished decanting lagoon and Kronebusch haulers will hopefully start hauling Thursday.
- c) The new MCC panel is here and we are waiting for Noble's schedule to open up to get it installed.
- d) Steve Pearson has not provided any additional information on the waterway project.
- e) TJ's Excavating was here last Friday and replaced the valve on the contact tank. The valve was 14-1/2 feet in the ground. They hauled in sand and compacted the area very well. Pouring concrete for the new sidewalk will have to wait until spring.

6. Personnel Committee Report:

a) The Personnel Committee met prior to this board meeting and conducted Cathy Kennedy's annual review. Wes Bussell stated that her anniversary date isn't until 1/2/2021, however, any wage increase approved tonight can then be included in the 2021 budget. He also said that she generally exceeds expectations and has helped him with additional work due to COVID-19. The Personnel Committee is recommending

a merit wage increase of \$1.00 per hour. Cathy also continues to work every third weekend doing the daily rounds. Cathy has volunteered to do this and it is not part of her "job". Committee is recommending a \$50.00 stipend each weekend that she works to cover travel costs. Wayne Getz said that the Committee agrees that the 3 personnel that we have here go above and beyond and we want to keep them. Motion made by Wes Bussell to approve Cathy Kennedy's review with a \$1.00 per hour merit increase in her wage, (effective 1/1/2021 or the first full pay period of 2021), and a \$50.00 stipend payment for each weekend that she works, (effective 1/1/2021). Seconded by Eric Tyler. All voted in favor. Motion carried.

b) The Sanitary District has an "Emergency paid sick leave for COVID-19" policy in place as required by the Federal Families First Coronavirus Response Act (FFCRA). The Personnel Committee is recommending that this policy be added as a supplement to the District's personnel policy through 12/31/2020 which is the current expiration date of the FFCRA. Motion made by Ray Schuchard to add the "Dover Eyota St. Charles Sanitary District's Emergency Paid Sick Leave for COVID-19" policy as a supplement to the District's Personnel Policy through December 31, 2020. Seconded by Tony Nelson. All voted in favor. Motion carried.

7. 2021 Budget Updates:

In the capital budget section on page 4, still need to decide on amounts for ditch railings and replacing doors. Regarding new doors at least 7 doors need replacing. John is not having any luck getting responses for quotes. City of Eyota recently replaced a door for approximately \$1,000 and Tony Nelson will have Marlis contact John with the details. Ray Schuchard suggested contacting Ken Johnson from KBS.

Regarding new ditch railings, John has discovered that TEC has the capability of sand blasting and powder coating the railings. The approximate price John was given is \$280 for coating, \$60 for blasting 20-foot sections that can be done at one time. John has asked TEC to talk to their vendor to find out what is the best, most durable coating available. This option would be about \$350.00 per 20 ft. panel compared to new railings that would be at least \$200 per foot. Each ditch measures 443 ft. around. This process can be done any time of the year and it is agreed that one ditch could be done next year and the other in 2022.

Motion made by Eric Tyler to add to the 2021 budget \$10,000.00 for door replacements and \$10,000.00 for coating the railings around one ditch. Seconded by Tony Nelson. All voted in favor. Motion carried.

8. City of Utica update:

No one has had any contact with the City of Utica to find out where they are at with their plans to hook up either to the City of St. Charles sewer or the District's interceptor.

9. Other Business:

Wes Bussell thanked everyone for the plant sent for his Mother's funeral.

There being no further business a motion was made by Wes Bussell, seconded by Tony Nelson, to adjourn the meeting at 7:24 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

Cathy Kennedy