

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**September 17, 2019**

**Members Present:**

Wayne Getz  
Eric Tyler  
Ray Schuchard  
Dave Iseminger  
Dave Kramer

**Staff:**

Todd Tesch

**Absent:**

Wes Bussell  
Tony Nelson

**1. Call to Order:**

Chairman Wayne Getz called the meeting to order at 7:05 p.m.

**2. Set Agenda:**

Motion made by Ray Schuchard to set agenda as presented. Seconded by Dave Kramer. All voted in favor. Motion carried.

**3. G-Cubed Inc.'s request for approval of Sanitary Sewer Extension Permit Application for Golf Course Estates Third, St. Charles:**

The request is to extend sanitary sewer to four new lots for homes by the golf course. The City of St. Charles has given their approval. Motion made by Dave Kramer to approve G-Cubed's request for approval of the Sanitary Sewer Extension Permit Application for Golf Course Estates Third. Seconded by Dave Iseminger. All voted in favor. Motion carried.

**4. Approve Minutes of the August 20, 2019 Regular Meeting:**

Motion made by Dave Iseminger, seconded by Eric Tyler to approve the regular meeting minutes of August 20, 2019. All voted in favor. Motion carried.

**5. Approval of Receipts and Disbursement/Summary of Assets:**

Motion made by Ray Schuchard to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

**6. Plant Update:**

- a) no violations for the month
- b) clarifier #1 has been cleaned and the scum wiper rebuilt. It will not be used this winter.
- c) the contact tank has been drained and pressure washed.

- d) operators looked into the possibility of using bugs in the lagoon to reduce the amount of sludge that would be hauled out and land applied. The price is too high to justify any kind of savings.
- e) DMRQA 39 Study completed and results sent to the MPCA.
- f) according to Electric Pump the new pump for the lift station will be installed in October.
- g) Automatic Systems will install new SCADA system on September 24<sup>th</sup>.
- h) the 2020 pickup will be delivered in April 2020.
- i) Universal Truck will install the plow mount and controls on current pickup on September 23<sup>rd</sup>.
- j) on Monday Todd sprayed around ponds in Utica and will spot spray next week.
- k) John is still waiting on a couple of estimates to include in the 2020 budget.

**7. Investment Committee Report:**

- a) Wayne Getz and Cathy Kennedy met with Kevin Wadley, Edward Jones Investments, to see what they had to offer for investments. Mr. Wadley stated that CD's are still the best option at this time. He quoted the rate of 1.7% for an 18-month CD. Wayne and Cathy gave Mr. Wadley the approval to invest \$111,000.00 in a Certificate of Deposit for 18 months. A \$100,000.00 CD, with Home Federal, recently matured. The \$100,000 plus the \$11,000 balance in the holding account for interest/dividend payments has been transferred to Edward Jones.
- b) Wayne Getz is asking for approval to be paid for this meeting with Kevin Wadley as it was a meeting related to investments. Motion made by Dave Iseminger to approve payment for the meeting attendance. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**8. Review first draft of 2020 budget:**

- a) John has not yet received a quote for discharge pipe and dirt work at the outfall. This amount will be added to 2020 budget.
- b) Will move interceptor meters, estimated at \$40,000, to the year 2021.
- c) A few numbers were changed compared to the 2019 budget, nothing changed drastically.
- d) Health insurance expense estimated with a 10% increase. Should have renewal information the first part of October.

**9. Set Sewer Rate for 2020. The current rate is \$6.35/1,000 gallons:**

It is agreed that there should be a small increase in the sewer rate. There is a significant dollar amount expected to be spent next year on capital improvements. It was also noted that the gallons reported by the three Cities stays fairly constant from year to year resulting in no revenue increases if the rate does not increase. Motion made by Dave Kramer to increase the sewer rate for 2020 by 2%. The rate would increase \$.13, increasing from \$6.35/1,000 gallons to \$6.48/1,000 gallons. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**10. Set SAC fee for 2020. Current SAC fee is \$2,640.00:**

The SAC fee has remained at \$2,640.00 since 2006, although it was waived for a little over 2 years during this time. Motion made by Ray Schuchard to leave the SAC fee at \$2,640.00 for 2020. Seconded by Dave Kramer. All voted in favor. Motion carried.

**11. Other Business:**

There is no other business.

There being no further business a motion was made by Dave Iseminger, seconded by Eric Tyler, to adjourn the meeting at 7:37 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy