

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**August 20, 2019**

**Members Present:**

Wayne Getz  
Wes Bussell  
Tony Nelson  
Ray Schuchard  
Dave Iseminger  
Dave Kramer

**Staff:**

John Brogan  
Todd Tesch

**Absent:**

Eric Tyler

**1. Call to Order:**

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Tony Nelson to set agenda as presented. Seconded by Dave Iseminger. All voted in favor. Motion carried.

**3. Approve Minutes of the July 16, 2019 Regular Meeting:**

Motion made by Dave Kramer, seconded by Ray Schuchard to approve the regular meeting minutes of July 16, 2019. All voted in favor. Motion carried.

**4. Approval of Receipts and Disbursement/Summary of Assets:**

Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets. Seconded by Tony Nelson. All voted in favor. Motion carried.

**5. Plant Update:**

- a) Received 4.5" of rain on 7/17/2019-7/18/2019. Had to manually run lift station pump #4 since the soft start was out.
- b) The new soft start on pump #4 has now been installed.
- c) Have switched to clarifier and ditch #2. Will clean and do maintenance on side #1.
- d) Todd removed the remainder of the old fence.
- e) On 8/28/2019 operators are going to attend a MRWA training in Dodge Center. Some of it is on ponds and there are questions on the Class D test regarding ponds so this information should be useful for Todd.
- f) Operators have talked with Dave from Winona Welding regarding the replacement of the railings around the ditches. It is suggested to use anodized aluminum, which would be expensive and do a section at a time. A board member asked if sucker pipe from a decommissioned well could be used and operators will look into this.

- g) Operators have talked to Steve Pearson about running the storm sewers all the way to the stream. They were initially not installed correctly.
- h) Operators are waiting for fittings so that the railings can be installed around the contact tank.

**6. Personnel Committee Report:**

Wes Bussell stated that Todd Tesch's probationary period ended on August 16, 2019 and the personnel committee is recommending the change of employment status to permanent full-time employee.

a) Motion made by Dave Iseminger to change Todd Tesch's employment status to full-time permanent employee. Seconded by Tony Nelson. All voted in favor. Motion carried.

b) Motion made by Dave Iseminger to increase Todd Tesch's hourly wage from \$21.00 per hour to \$21.96 per hour. Seconded by Dave Kramer. All voted in favor. Motion carried.

c) Motion made by Wes Bussell to prorate the annual HSA payment of \$1,750.00 for seven months resulting in an HSA payment of \$1,020.81 to Todd Tesch for 2019. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**7. Capital Improvement Plan updated for 2019-2027:**

a) For 2019 the SCADA and influent/effluent meters will get completed. The purchase of conference room furniture can be deleted.

b) For 2020 the budgeted amount of \$130,000 for replacing the roads may not be enough, apparently the cost of this type of work is increasing at a rate of 10% per year.

c) Interceptor flow meters are listed for 2020. Are they needed if the District continues to bill the cities based on the gallons they report? Agreed to wait and see the comparison between gallons reported by the cities and the readings from the new influent meter once it is installed.

**8. Other Business:**

There is no other business.

There being no further business a motion was made by Wes Bussell, seconded by Dave Kramer, to adjourn the meeting at 7:34 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy