

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**March 19, 2019**

**Members Present:**

Wayne Getz  
Eric Tyler  
Wes Bussell  
Dave Iseminger  
Ray Schuchard  
Tony Nelson

**Staff:**

John Brogan  
Fran Schmit

**Guest:**

Mike Zillgitt, Zillgitt Civil Design

**Absent:**

Dave Kramer

**1. Call to Order:**

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Tony Nelson to set agenda as presented. Seconded by Wes Bussell. All voted in favor. Motion carried.

**3. Approve Sanitary Sewer Extension Permit Application submitted by Mike Zillgitt, Zillgitt Civil Design, for Christie Subdivision:**

Mr. Zillgitt is asking for approval of sewer extension that consists of 230 ft. of 8" pvc pipe for sewer connections with one manhole at the end of it. There would be three connections consisting of one existing connection and two new connections. Wayne Getz's stated that the City of St. Charles has approved the extension. Mr. Zillgitt assured the Board that there are no sump pumps. Motion made by Tony Nelson to approve the Sanitary Sewer Extension Permit Application presented by Mike Zillgitt. Seconded by Dave Iseminger. All voted in favor. Motion carried.

**4. Approve Minutes of the February 19, 2019 Regular Meeting:**

Motion made by Dave Iseminger, seconded by Eric Tyler to approve the regular meeting minutes of February 19, 2019. All voted in favor. Motion carried.

**5. Approval of Receipts and Disbursement/Summary of Assets:**

Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**6. Plant Update:**

- a) no violations for the month
- b) Electric Pump is offering the District an annual pump maintenance service agreement at an annual rate of \$900.00. This would cover the four pumps at the lift station. Operators feel that it is a good idea to have this inspection completed.

Wayne Getz stated that Altura has used this service and it is a beneficial package. Motion made by Wes Bussell to accept this service agreement for one year at the rate of \$900.00. Seconded by Tony Nelson. All voted in favor. Motion carried.

c) John has spoke with Vega Metering regarding influent and effluent meters. He will be obtaining information to replace existing meters. He was told that laser meters would be approximately \$1,600 per meter. All the infrastructure is in place for new meters, they would just have to be rewired. A Vega Metering representative is going to stop by the plant.

d) the gas meter on the headworks building had to be replaced after hitting it with the snow blower.

**7. League of Minnesota Cities, liability coverage waiver form:**

Motion made by Tony Nelson to choose the option “The member does not waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.06” on the Liability Coverage Waiver Form that is part of the annual property and liability insurance renewal. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**8. Other Business:**

a) The “General Excavation Report Worksheet” was delivered, by certified mail, to the MPCA on 3/4/2019.

b) Motion made by Wes Bussell to approve Cathy’s attendance at the League of Minnesota Cities conference. Seconded by Ray Schuchard. All voted in favor. Motion carried.

c) The new truck was supposed to be delivered March 12-16 and we still do not have it.

There being no further business a motion was made by Wes Bussell, seconded by Tony Nelson, to adjourn the meeting at 7:22 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy