

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

December 17, 2019

Members Present:

Wayne Getz
Eric Tyler
Ray Schuchard
Dave Iseminger
Dave Kramer
Tony Nelson
Wes Bussell

Staff:

Todd Tesch
John Brogan

Guest:

Kevin Wadley, Edward Jones

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Under item #8, Wes Bussell would like further discussion on the 2020 budget before Resolution 19-05 is adopted. Motion made by Tony Nelson to set agenda with the change to item #8. Seconded by Dave Kramer. All voted in favor. Motion carried.

3. Kevin Wadley, Edward Jones. \$112,000 CD maturing on 12/30/2019:

Mr. Wadley introduced himself and stated that he works with a number of municipalities in the area. He asked what the Board expects from him and they replied that they want an advisor that keeps them informed especially near a maturity date. Mr. Wadley mentioned that the yield curve was inverted last summer so the Fed will not be decreasing rates anymore. As a reminder he said that the District has a CD coming due 12/30/2019 in the amount of \$112,000.00. Considering the rates, as of today, he said the best option would be a one-year CD with a rate of 1.7% to 1.75%. The first question is do we leave this money with Home Federal or transfer it to an investment with Edward Jones? The second is do we approve Wayne Getz and Cathy Kennedy to make the decision on the details of reinvesting this money on 12/30/2019? Motion made by Dave Kramer to transfer this money from Home Federal to Edward Jones Investments and allow Wayne Getz and Cathy Kennedy to make the decisions for re-investing on 12/30/2019. Seconded by Tony Nelson. Six members voted in favor. Wes Bussell abstained. Motion carried.

4. Approve Minutes of the November 19, 2019 Regular Meeting:

Motion made by Tony Nelson, seconded by Ray Schuchard to approve the regular meeting minutes of November 19, 2019. All voted in favor. Motion carried.

5. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Tony Nelson to approve Receipts and Disbursements/Summary of Assets. Seconded by Wes Bussell. All voted in favor. Motion carried.

6. Plant Update:

- a) No violations for the month.
- b) Lowering the microorganism population has led to the plant running very well.

- c) On 11/27/2019 Electric Pump returned to install the new pump at the lift station.
- d) The new SCADA system crashed and the old system was reconnected while they worked on the problem. Last week they reinstalled the new system and is working so far.
- e) Todd took the pickup to Sugar Loaf Ford to take care of a couple of recalls.
- f) Todd Arlander was here to assist John in submitting the State and Federal biosolids reports.
- g) Wayne Getz asked if there was any word from the MnTAP people on the study. John stated that they asked for further tests to be done. John thinks it will be awhile before the study will be completed.
- h) John Brogan is requesting 2 weeks of vacation at the end of January. Personnel policy states that Board Chair approval is sufficient and Wayne Getz does not have a problem with it.
- i) Operators went out to the manholes on Franke's property, one has 6" of water over it and another has 8" of water over it. They are going to take pictures of the area and send to the DNR for their approval that any work done will take place far enough away from the calcareous fen on the property. To raise/repair these manholes will probably have to dig around manhole and pump out water and may have to put a coffer around them. Operators are going to have Paul Shank, TJ's Excavating, take a look since he is familiar with this type of work and determine what exactly needs to be done.

7. Adopt Resolution 19-04, Resolution Establishing Fine and Fee Rates for 2020:
Motion made by Wes Bussell to adopt Resolution 19-04, Establishing Fine and Fee Rates for 2020. Seconded by Eric Tyler. All voted in favor. Motion carried.

8. Adopt Resolution 19-05, Establishing the 2020 Budget:

The proposed Resolution 19-05 sets the 2020 budget at \$994,920.51. However, Wes Bussell is questioning some of the items in the capital portion, page 4. There is \$15,000 included for phosphorus removal and \$15,000 for nitrogen removal, should these items be required in the new MPCA permit that has yet to be issued. He is suggesting that since there is no definite requirement that these items need to be completed next year then they should not be in the budget. He also thinks that \$140,000 to repair the roads is too high after consulting with a contractor that does this type of work. Dave Iseminger stated that M&M will be back in Dover next spring. Ray Schuchard suggests decreasing the \$140,000 budgeted amount and see if M&M or the Johnson brothers can do the road work. Wes Bussell then asked operators if any headworks equipment or other pumps should be included next year. The most expensive pumps have been recently replaced. The bar screen and grit classifier are scheduled for 2021 and the bar screen replacement will have to be done for sure then. Motion made by Dave Kramer to reduce the dollar amount for the roadwork to \$100,000, delete the chemical addition-phosphorus removal for \$15,000, delete the nitrogen removal equipment for \$15,000 from the capital portion of the 2020 budget. Seconded by Wes Bussell. All voted in favor. Motion carried.

Motion made by Wes Bussell to adopt Resolution 19-05, Establishing the 2020 budget with the changes approved in the previous motion. Seconded by Dave Kramer. All voted in favor. Motion carried.

9. Other Business:

a) There is a leak in the valve for the hot water heat. B & C Electric has provided an estimate of \$1,151.48 to repair.

b) Operators would like approval of a three-year agreement with Electric Pump to inspect the lift station pumps annually at \$900.00 per year. Motion made by Wes Bussell to approve a 3-year agreement with Electric Pump to inspect the lift station pumps at \$900.00 per year. Seconded by Ray Schuchard. All voted in favor. Motion carried.

There being no further business a motion was made by Wes Bussell, seconded by Dave Kramer, to adjourn the meeting at 7:48 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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