

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

October 15, 2019

Members Present:

Wayne Getz
Eric Tyler
Ray Schuchard
Dave Iseminger
Dave Kramer
Tony Nelson

Staff:

Todd Tesch
John Brogan

Absent:

Wes Bussell

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Dave Iseminger to set agenda as presented. Seconded by Tony Nelson. All voted in favor. Motion carried.

3. Approve Minutes of the September 17, 2019 Regular Meeting:

Motion made by Eric Tyler, seconded by Ray Schuchard to approve the regular meeting minutes of September 17, 2019. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Tony Nelson to approve Receipts and Disbursements/Summary of Assets. Seconded by Eric Tyler. All voted in favor. Motion carried.

5. Plant Update:

a) No violations for the month.

b) In the process of decanting off the lagoon. Will start sludge haul once beans are harvested.

c) October 25th is the date set for visit regarding the optimization study.

d) SCADA upgrade installed September 23rd. The meters are being installed now.

e) In regards to the front gate, a sales rep was here and will be sending a new receiver and 2 transmitters.

f) Will be taking the waste pump for clarifier #1 to Electric Pump for repair, they now have the parts.

g) Talked to Noble regarding the cost for electrical update on the rotors. VFD's and soft starts on the rotors are a possibility and would be expensive. Will wait for the results of optimization study to see if there are recommendations regarding the rotors.

h) No estimate yet from Winona Welding to replace railings around ditches.
i) Pearson has not yet provided an estimate for piping.
j) Nick Koverman, City of St. Charles, forwarded a letter from the Coalition of Greater Minnesota Cities regarding the MPCA's changing of Class 2 & 7 water use designations for some waters. John Brogan stated that this is regarding a possible nitrate limit being set for the plant in the next permit. Although, this letter states that the MPCA indicates this facility will not be affected. The CGMC will not be submitting comments on this issue but is encouraging us to consult an engineer and submit comments before the end of the comment period if this facility will be impacted. The comment period ends Thursday, November 7th, 4:30 PM. After discussion the Board agreed that comments should be submitted now, even if it is not known for sure if the plant will be impacted, instead of waiting until after the fact. Motion made by Dave Kramer to authorize Tom Dye to look into this to see where we stand and make comments on behalf of the District. Seconded by Dave Iseminger. All voted in favor. Motion carried.

6. Adopt Resolution 19-02, Resolution Establishing Sanitary Sewer Rate for 2020:
Motion made by Ray Schuchard to adopt Resolution 19-02, Establishing the Sanitary Sewer Rate for 2020. The rate increases 2% resulting in a rate of \$6.48/1,000 gallons. Seconded by Tony Nelson. All voted in favor. Motion carried.

7. Adopt Resolution 19-03, Establishing the Sanitary Sewer Service Availability Charge (SAC) Fee for 2020:
Motion made by Dave Kramer to adopt Resolution 19-03, Establishing the SAC fee for 2020 at \$2,640.00. Seconded by Eric Tyler. All voted in favor. Motion carried.

8. 2020 Budget updates:
a) Deleted interceptor meters from capital improvements, page 4.

9. Employee health and dental insurance renewal for 2020:
a) There is a 3.5% increase in the 2020 premiums for renewing the current Blue Cross health insurance policy. Motion made by Tony Nelson to renew the current Blue Cross health insurance policy for 2020. Seconded by Dave Iseminger. All voted in favor. Motion carried.
b) The deductible on the health insurance plan is increasing to \$2,350.00 from \$2,200.00. The 2019 HSA deposit paid to each employee in the plan was \$1,750.00. The personnel committee's recommendation is to increase the HSA deposit to \$1,900.00. Motion made by Tony Nelson to approve an HSA deposit of \$1,900.00 to each employee enrolled in the health plan. Seconded by Dave Iseminger. All voted in favor. Motion carried.
c) Motion made by Dave Iseminger to pay the entire HSA deposit of \$1,900.00 in January 2020. Seconded by Dave Kramer. All voted in favor. Motion carried.
d) There is a 3.9% increase in the 2020 premiums for renewing the current Blue Cross dental plan. Motion made by Tony Nelson to renew the current Blue Cross Dental insurance plan for 2020. Seconded by Ray Schuchard. All voted in favor. Motion carried.

10. Personnel Committee:

a) Personnel committee's recommendation is to raise the pay equity ranges by 4% and give employees a 2% wage increase. Motion made by Tony Nelson to approve recommendation of raising pay equity ranges 4% and give employees a 2% wage increase. Seconded by Eric Tyler. All voted in favor. Motion carried.

b) Committee's recommendation to continue to pay the \$2,450.00 stipend to employee not enrolled in the health insurance plan. Motion made by Tony Nelson to approve the recommendation of paying the \$2,450.00 stipend. Seconded by Ray Schuchard. All voted in favor. Motion carried.

11. Other Business:

There is no other business.

There being no further business a motion was made by Tony Nelson, seconded by Dave Kramer, to adjourn the meeting at 7:43 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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