

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**July 17, 2018**

**Members Present:**

Ray Schuchard  
Wayne Getz  
Tony Nelson  
Wes Bussell  
Dave Kramer  
Cheryle Ihrke

**Staff:**

John Brogan  
Fran Schmit

**Absent:**

Dave Iseminger

**1. Call to Order:**

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Wayne Getz is adding to the agenda item 4.a) invoice payable to Lee Jay Small. Motion made by Tony Nelson to set agenda with the addition of item 4.a). Seconded by Ray Schuchard. All voted in favor. Motion carried.

**3. Approve Minutes of the June 19, 2018 regular meeting:**

Motion made by Wes Bussell, seconded by Dave Kramer, to approve the regular meeting minutes of June 19, 2018. All voted in favor. Motion carried.

**4. Approve Receipts & Disbursements/Summary of Assets:**

Motion made by Wes Bussell, seconded by Tony Nelson to approve Receipts and Disbursements/Summary of Assets. All voted in favor. Motion carried.

a) Motion made by Wes Bussell to approve payment to Lee Jay Small, in the amount of \$2,475.00, for work done to grub tree line along the fence at the plant. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**5. Clarifier Repair Update:**

John Brogan talked with Tom Dye, Stantec, today and packets for quotes to complete the clarifier repair work will go out tomorrow. He also spoke with Paul Shank regarding the valve repair. He will purchase a replacement valve and will be ready to go.

**6. Plant Update:**

a) no violations for the month

b) operators are going to completely empty the ditch not currently in operation to use to clean the clarifier that has been running since last fall. It needs to be cleaned and they think they can get it done in one day and will do it after the testing is completed next week.

- c) Grant Raisanen from R & H Painting stopped by the plant with information on their SpectraShield liner used for lining leaking manholes. This product is denser and harder than polyurethane. This liner has a 100-year life expectancy and comes with a 10-year manufacturer warranty. Manhole #131 is leaking at a rate of 2 to 4 gallons per minute so a quote in the amount of \$3,520.00 was obtained to line this manhole. There is \$20,000 in the budget for manhole repair. Previous manhole repair work has been in the \$2,000-\$2,500 range per manhole. Ray Schuchard suggested having a couple of them done at once. Motion made by Ray Schuchard to have R & H Painting repair up to 3 manholes that are actively leaking. Seconded by Dave Kramer. All voted in favor. Motion carried.
- d) Horsman Fence stopped and looked at the fence and will prepare a quote to replace a portion of the fence. G & S Fencing out of Rochester was also contacted but have gotten no reply. It was suggested that Olsen Fencing should also be contacted to see if they do this type of fencing.
- e) Operators would like to purchase a leaf blower for approximately \$220.00. Motion made by Wes Bussell to approve the purchase of a leaf blower. Seconded by Tony Nelson. All voted in favor. Motion carried.

**7. Personnel Committee Update:**

- a) Three interviews were conducted for the plant operator position. Fran Schmit was offered the job at \$21.00 per hour. His first day of employment was July 9, 2018. His benefits are per the current employment policy adopted in 2008. Motion made by Dave Kramer to approve the hiring of Francis Schmit, retroactive to July 9, 2018. Seconded by Ray Schuchard. All voted in favor. Motion carried.
- b) Employee work hours – personnel committee is going to meet with employees to revise the current employment policy. The employee's work hours will be included in the new manual which will be brought to the Board for approval.

**8. Other Business:**

There is no other business.

There being no further business a motion was made by Tony Nelson, seconded by Cheryl Ihrke, to adjourn the meeting at 7:29 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy