

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

April 17, 2018

Members Present:

Ray Schuchard
Wayne Getz
Dave Iseminger
Wes Bussell
Dave Kramer
Cheryle Ihrke

Staff:

Josh Campbell
John Brogan

Guest:

Todd Arlander

Absent:

Tony Nelson

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Wes Bussell to set agenda with changing Cheryle Ihrke's first name to the correct spelling. Seconded by Dave Kramer. All voted in favor. Motion carried.

3. Oath of Office, Cheryle Ihrke:

Cheryle Ihrke took the Oath of Office, Cathy Kennedy acted as notary for the signature.

4. Approve Minutes of the March 20, 2018 Regular Meeting:

Motion made by Ray Schuchard, seconded by Dave Iseminger to approve the regular meeting minutes of March 20, 2018. All voted in favor. Motion carried.

5. Approval of Receipts and Disbursement/Summary of Assets:

Wes Bussell would like to have Kelly Anderson, Home Federal attend the next board meeting to explain why the certificates of deposit are losing value. Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets as presented. Seconded by Dave Kramer. All voted in favor. Motion carried.

6. Plant Update:

a) no violations for the month.

b) Have determined that clarifier #1 is not leaking however, there is a leak on the waste piping or valves. TJ's Excavating has been contacted to do the dirt work once the problem is found. They completed work here as part of the plant upgrade and are familiar with the plant. Also, inside the clarifier the ice has moved the equipment out of level so we are assuming there is damage to the beams that support this equipment. At this time it is impossible to assess the damage due to the amount of ice remaining in the clarifier. In the future operators will have to make sure all the valves are shut before winter which had not been done in the past.

c) The MPCA was notified when the issue with the clarifier was discovered. Last fall the clarifier was filled with effluent water which is done to protect the concrete. The MPCA requested that testing be done on the water in the clarifier and no issues were found with the results.

d) Josh Campbell has passed the Class D test and John Brogan has passed the Class B test.

e) Electric Pump was here on 4/12/2018 to install the new pump at the lift station. Electric Pump put too short of a cord on the pump. They will fix the issue and the pump is now scheduled for installation on April 26, 2018.

f) Mark Hugeback, from the MPCA, has scheduled a plant inspection for April 26, 2018.

g) Regarding Envirolastech, samples were taken from the water they want to discharge. The results showed 107 lbs. of BOD which is the equivalent of 631 people. The water they want to discharge is such a small amount, (4,000 gallons), that it really won't affect the plant at all. The results for ammonia was 40.0 mg/l but that shouldn't really be a concern either. John would like to see the water at Envirolastech tested quarterly and he would like to obtain those samples himself. It is suggested that Envirolastech should be charged for dumping this water, perhaps \$20.00 per thousand gallons for their estimated 4,000 gallons per month and Envirolastech pays for the testing. John will work out an agreement with Envirolastech and bring something, in writing, back to the Board.

h) John was approached today by Lee Jay Small regarding the number of acres he is left with renting after the dike/waterway project is completed. Should he use the GPS on his tractor when planting or wheel it off? Todd Arlander suggested using the biosolids map to compute the acreage. John is told to talk to Lee Jay and work it out between themselves.

i) Dave Kramer asked if John is now "plant manager" and not "interim plant manager" since he passed the "B" test. Wes Bussell stated that in addition to that John and Josh, according to past practices, should each receive an additional \$1.00 per hour for passing a license test. He would also like a survey completed of salary ranges for Class B operators in the SE Minnesota region. Dave Kramer suggested that the survey should also include salary ranges for Class D operators.

Motion made by Wes Bussell to give Josh Campbell a \$1.00/hour increase in wages for passing the Class D exam, retroactive to the first pay period after he passed the test.

Seconded by Dave Kramer. All voted in favor. Motion carried.

Motion made by Wes Bussell to give John Brogan a \$1.00/hour increase in wages for passing the Class B exam, retroactive to the first pay period after he passed the test.

His wage is also subject to change pending results of the plant operator's salary survey.

Seconded by Ray Schuchard. All voted in favor. Motion carried.

Motion made by Wes Bussell to have Cathy survey SE Minnesota cities for pay ranges for Class B and Class D operators. Seconded by Dave Kramer. All voted in favor.

Motion carried.

j) Wes Bussell then stated that since John has passed the B license test that eliminates the need for Todd Arlander to make weekly visits, however, he doesn't want to completely cut him off. Todd would like to assist with resolving the clarifier issue and would also like to be here on 4/26/2018 for the MPCA inspection. Motion made by Wes Bussell to retain Todd Arlander on an as needed basis, also to be present for the MPCA inspection and to follow through with the clarifier repair. District would be billed hourly at the rate of \$65.00 per hour plus travel expenses. Seconded by Dave Kramer. All voted in favor. Motion carried.

7. Other Business:

Dave Iseminger is asking if the SAC fee can be reduced. Building permits for a new house are getting to be over \$5,000. SAC fees are used for plant improvements, if the money is not collected through SAC fees then the sewer rate increases would have to be higher.

There being no further business a motion was made by Ray Schuchard, seconded by Dave Iseminger, to adjourn the meeting at 7:50 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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