

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

May 16, 2017

Members Present:

Wayne Getz
Ray Schuchard
Dave Kramer
Dave Iseminger
Wes Bussell
Tony Nelson

Staff:

Josh Campbell
John Brogan

Absent:

Dale Kieffer

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:01 p.m.

2. Set Agenda:

Motion made by Ray Schuchard to set agenda as presented. Seconded by Tony Nelson. All voted in favor. Motion carried.

3. Approve Minutes of the April 18, 2017 Regular Meeting:

Motion made by Dave Kramer, seconded by Dave Iseminger to approve the regular meeting minutes of April 18, 2017. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Wes Bussell to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Ray Schuchard. All voted in favor. Motion carried. There was no discussion on the 2017 budget.

5. Plant Update:

- a) Due to high flows pumps 3 & 4 ran for a couple of weeks.
- b) Depending on the rain will try to switch ditches this week.
- c) Regarding the NRCS project, Steve Pearson dug a test hole and it immediately filled with water. The dry dike will have to wait and the NRCS won't allow the waterways to be put in until the dry dike is done. It will be fall before project is completed.
- d) It was asked why the lift station generator runs on diesel, and not electricity. It is cheaper to put diesel in the generator than have the core demand go through the roof. These numbers were all calculated before the generator was put in as part of lift station project.

6. Investment Committee Report:

The Investment Committee held interviews with representatives from Edward Jones, Home Federal and Wells Fargo. The general consensus is that CD's are where we should be now. Right now the money is in two CD's until 8/2/2017 and 8/3/2017.

Since we have until August the Investment Committee is going to take some time to consider the options.

Wes Bussell has asked if the Investment Committee is going to remain as a permanent fixture of the District and if so, should the members be paid the same as the Personnel Committee? Motion made by Ray Schuchard to have the Investment Committee be a permanent part of the Board and be paid the same as the Personnel Committee.

Seconded by Dave Iseminger. All voted in favor. Motion carried.

7. Adopt Resolution 17-02 to Establish Cash and Margin/Short Sale Accounts with Raymond James:

Motion made by Dave Kramer to adopt Resolution 17-02 to Establish Cash and Margin/Short Sale Accounts with Raymond James. Seconded by Tony Nelson. All voted in favor. Motion carried.

Wes Bussell's opinion is that since we lost about \$3,000 on our initial investment in bonds we should ask for some of the management fee to be returned. Motion made by Wes Bussell to write a letter to Bremer Bank and Tim Ernste asking for a return of the management fee. Seconded by Ray Schuchard. All voted in favor. Motion carried.

8. Quotes for 2 new computers, security camera monitor:

Quotes were obtained from Solution Builders and Data Smart. Current computers were purchased from Solution Builders. Have done business with Data Smart in the past and prefer working with Solution Builders. Solution Builders quote does not include a price on a monitor for the security cameras, they are recommending a 40-50" TV be used for this purpose. There is currently a 47" TV in the conference room that can be moved into the office and used for monitoring the cameras. Data Smart's quote included a price of \$259.95 for a 31.5" computer monitor for security cameras. On the spreadsheet option #1 includes 21.5" computer monitors and option #2 is with 23" monitors. Motion made by Dave Kramer to purchase, from Solution Builders, the items listed in Option #2. Seconded by Wes Bussell. All voted in favor. Motion carried.

9. Other Business:

a) Wayne Getz, in referring to the letter from the Winona County SWCD, wanted to point out that the SWCD has determined that the District is in compliance with the buffer zones along the waterways on the property.

b) Wes Bussell would like to acknowledge the effort John and Josh have put in, the inside and outside of the plant looks great.

c) Wes also thanked the Board for the plant sent for his father's funeral.

d) Wes Bussell said that Josh Campbell is due his 6 month review. Wes would like to know if he should do the review and then review it with the personnel committee or does the personnel committee want to do it? Wayne Getz said that Wes should do the review. Wes Bussell also asked if John and Cathy's reviews should be done at the same time and have them ready for one personnel committee meeting. It is agreed that Wes will do all three reviews and then contact the personnel committee.

e) John was approached by Kyle Karger, City of St. Charles, asking if the District would want to sell 20 acres of it's land. They would put in solar panels. It was pointed out that the District is fortunate to have its own land to apply biosolids. Motion

made by Wes Bussell to not entertain any interest from the City to sell them any land.
Seconded by Tony Nelson. All voted in favor. Motion carried.

There being no further business a motion was made by Tony Nelson, seconded by
Dave Iseminger, to adjourn the meeting at 7:28 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

Cathy Kennedy