

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

December 19, 2017

Members Present:

Wayne Getz
Ray Schuchard
Tony Nelson
Wes Bussell
Dale Kieffer
Dave Kramer
Dave Iseminger

Staff:

John Brogan
Josh Campbell

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Wes Bussell to set agenda as presented. Seconded by Tony Nelson. All voted in favor. Motion carried.

3. Approve Minutes of the November 21, 2017 Regular Meeting:

Motion made by Ray Schuchard, seconded by Dave Iseminger to approve the regular meeting minutes of November 21, 2017. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Tony Nelson to approve Receipts and Disbursements/Summary of Assets. Seconded by Dale Kieffer. All voted in favor. Motion carried.

5. Plant update:

a) There were no violations for the month.

b) Biosolids did not get applied this fall. There should be enough room in the lagoon to make it until a spring application, or maybe even until the fall. Operators are working on getting more sites approved for application. Some of Darrell Urban's land was approved years ago and can still be used.

c) We received a blind quote from Electric Pump, in the amount of \$8,700, to repair a KSB pump (pump #1 at lift station). Adam from Electric Pump stated that it could cost \$15,000 or better to repair once the pump is torn apart. This pump has run for twenty years. The price of new Flygt pump is \$27,660.00 and are now made with hardened chrome impeller and would have better efficiency, etc., than repairing a 20 year old pump. Motion made by Wes Bussell to purchase a new Flygt pump for approximately \$27,000 plus installation. Seconded by Dave Kramer. All voted in favor. Motion carried.

d) Manhole inspections have been completed on the accessible manholes. A report was prepared to show manholes repaired in 2009 and those that currently are in the most need of repair and/or raising. Regarding manholes that need to be raised the

operators will do this themselves. Prices will be obtained on the parts/equipment needed and the Board also recommended having extra cone sections on hand.

e) Both operators have been studying for the license tests.

6. Adopt Resolution 17-06, Establishing the 2018 Budget:

Tabled until the 1/16/2018 meeting. \$30,000.00 will be added to the 2018 budget for the Flygt pump purchase approved under agenda item #5.

7. Banking Proposals:

Spread sheet presented comparing proposals from Bremer Bank, Merchants Bank and Home Federal. Basically, looking at two checking accounts and a money market account with a higher interest rate than the current repurchase agreement account. Merchants and Home Federal would cover excess funds over \$250,000 with an Insured Cash Sweep (ICS) and Bremer would cover with a Federal Home Loan Letter of Credit. Merchant's interest rates are not comparable to the other two. Wes Bussell checked on Home Federal's money market rate today and it is now 1.15%. Rates on the spreadsheet are from the beginning of December and Bremer's rate, today, is not known. He also suggested having one checking account, for daily expenses, at one bank and a money market/checking at another bank. Decision on banking options tabled until the 1/16/2018 meeting.

8. Personnel Policy update, Wes Bussell:

Wes Bussell commented that the personnel policy is outdated. He is looking for Board approval to work on revising the policy. Motion made by Tony Nelson to approve Wes Bussell revising the personnel policy to bring back to the Board for comments/final approval. Seconded by Ray Schuchard. All voted in favor. Motion carried.

9. Other Business:

There is no other business to discuss.

There being no further business a motion was made by Tony Nelson, seconded by Wes Bussell, to adjourn the meeting at 7:40 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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