

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

November 21, 2017

Members Present:

Wayne Getz
Ray Schuchard
Tony Nelson
Wes Bussell
Dale Kieffer
Dave Kramer
Dave Iseminger

Staff:

John Brogan
Josh Campbell

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Tony Nelson to set agenda as presented. Seconded by Dave Iseminger. All voted in favor. Motion carried.

3. Approve Minutes of the October 17, 2017 Regular Meeting:

Motion made by Wes Bussell, seconded by Dave Kramer to approve the regular meeting minutes of October 17, 2017. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion made by Wes Bussell to approve Receipts and Disbursements/Summary of Assets. Seconded by Ray Schuchard. All voted in favor. Motion carried.

5. Plant update:

a) There were no violations for the month.

b) Electric Pump installed new pump at lift station on 11/7/17. Other 3 pumps were checked and pump #1 has a bad impeller and wear ring. This pump is 20 years old and has 130,000 hours on it. Waiting on a repair estimate and depending on the amount it may make more sense to replace this pump.

c) The waste pump on clarifier #1 has a bad base mount and slide bracket. If it is repairable parts will probably be around \$1,500. Clarifier #2 is running for the winter so it shouldn't be a time issue to get this repaired.

d) Have checked another 12-15 manholes. There are 3 manholes just outside of Eyota that have 4-6" of water over them and this area never dries out. Operators want to raise them with spacer rings. It is estimated that operators can do this themselves for approximately \$1,000/manhole compared to \$2,500 charged to previously raise manholes.

e) Regarding biosolids application, have tried to get Allen Anderson's land approved but the MPCA denied the approval. Part of Darrell Urban's was previously approved/used but to apply biosolids it would need to be approved again. Running into issues

with a late crop harvest and haulers being busy. It is possible the sludge will not get hauled/applied until next spring.

f) B & C Electric has provided a quote for the makeup air unit replacement in the amount of just over \$22,000. Do not yet have a second quote.

g) Wayne Getz asked John how he is doing working towards taking the next level test. He is busy right now working on getting the biosolids applied.

h) Wayne Getz asked if the pond project got seeded yet and John stated that as far as he knows it did.

6. Adopt Resolution 17-05, Establishing Fine and Fee Rates for 2018:

Motion made by Ray Schuchard to adopt Resolution 17-05, Establishing Fine and Fee Rates for 2018. Seconded by Dale Kieffer. All voted in favor. Motion carried.

7. 2018 Budget:

a) Budget revised to have a balance of \$20,000 in account #66530 for manhole repair.

b) In the capital budget the waterways, grade structure project and make-up air unit replacement is moved to 2018.

c) It is agreed that manholes will be repaired before any televising of the interceptor is planned.

Motion made by Tony Nelson to make these changes to the proposed 2018 budget.

Seconded by Dave Iseminger. All voted in favor. Motion carried.

8. Discuss changing banks from Bremer Bank to Home Federal:

Home Federal's proposal is to set up the District with 2 nonprofit checking accounts, and a commercial platinum plus money market account. Cathy has asked Hawkins Ash for an opinion on changing and has not yet received a reply. Tony Nelson asked if Merchants Bank has been contacted to see what they would have for a proposal as he would like to see the banking stay local. This item is tabled until the December meeting to obtain more information.

9. Other Business:

Wayne Getz read a thank you note from Donna Bussell for sending a plant to her Mother's funeral.

There being no further business a motion was made by Wes Bussell, seconded by Dave Kramer, to adjourn the meeting at 7:28 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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