

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

October 17, 2017

Members Present:

Wayne Getz
Ray Schuchard
Tony Nelson
Wes Bussell
Dale Kieffer
Dave Kramer

Staff:

John Brogan
Josh Campbell

Absent:

Dave Iseminger

1. Call to Order:

Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Wes Bussell to set agenda as presented. Seconded by Tony Nelson. All voted in favor. Motion carried.

3. Approve Minutes of the September 19, 2017 Regular Meeting:

Motion made by Ray Schuchard, seconded by Dave Kramer to approve the regular meeting minutes of September 19, 2017. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Wayne Getz pointed out that the checking balance is in the \$452,000 range, should we invest another \$100,000? Motion made by Dave Kramer to contact Kelly Anderson, Home Federal, and authorize him to withdraw \$100,000.00 from the Bremer checking account to invest in a Certificate of Deposit. Seconded by Wes Bussell. All voted in favor. Motion carried.

5. Plant update:

a) There were no violations for the month.

b) Have been inspecting manholes. Done with manholes from here to Ferguson's and in the City of Dover. There are some that are leaking and need repair. The sales rep from Visi-Sewer stopped today. He estimates \$2,000 per manhole to repair. Visi-Sewer is booked until the end of the year, hope to get started on repair as soon as possible next year. The question was asked as to lining the interceptor, it would be lined with fiberglass and we would need to stop the leaks first since fiberglass won't cure when pipe is wet. The Board wants a report of the manholes previously repaired in 2008 and what needs to be repaired now.

c) Regarding the waterway/grade structure project Steve Pearson is currently working on the dike portion of the project and will be done this fall. The waterway portion of project won't be completed until next spring.

d) Electric pump says that the ship date for the lift station pump is 10/23/2017.

- 6. Adopt Resolution 17-03, Establishing the Sanitary Sewer Rate for 2018:**
Motion made by Ray Schuchard to adopt Resolution 17-03, Establishing the Sanitary Sewer Rate for 2018. Seconded by Dale Kieffer. All voted in favor. Motion carried.
- 7. Adopt Resolution 17-04, Establishing Sanitary Sewer Service Availability Charge (SAC) Fee for 2018:**
It is agreed to continue charging a SAC fee at the rate of \$2,640.00 for 2018.
Motion made by Dave Kramer to adopt Resolution 17-04, Establishing Sanitary Sewer Service Availability Charge (SAC) Fee for 2018. Seconded by Tony Nelson. All voted in favor. Motion carried.
- 8. 2018 Employee Health Insurance Renewal:**
 - a) Motion made by Tony Nelson to renew the current Blue Cross employee health insurance policy for 2018. Seconded by Ray Schuchard. All voted in favor. Motion carried.
 - b) Motion made by Ray Schuchard to continue the annual deposit of \$1,750.00, per employee enrolled in the health plan, into the employee's Health Savings Account. Seconded by Wes Bussell. All voted in favor. Motion carried.
 - c) Motion made by Dave Kramer to continue the insurance stipend payment of \$2,450.00 to employee not enrolled in the health plan. Seconded by Wes Bussell. All voted in favor. Motion carried.
- 9. 2018 Budget discussion/adjustments:**
 - a) Adjustment to budget was made to reflect the renewal of the current health plan for 2018.
 - b) Portion of waterways/grade structure may be paid for yet this year since the project is underway again. Will attempt to replace the make-up air unit yet this year.
 - c) Considering the manhole inspections recently completed it was suggested to increase the amount for manhole repair to \$20,000 assuming 10 manholes will need repair at an estimated \$2,000 each.
- 10. Other Business:**
John Brogan and Josh Campbell will be attending a meeting next week regarding phosphorus removal.

There being no further business a motion was made by Wes Bussell, seconded by Tony Nelson, to adjourn the meeting at 7:30 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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