

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

March 15, 2016

Members Present:

Bill Spitzer
Ray Schuchard
Wayne Getz
Tony Nelson

Staff:

Paul Ihrke
John Brogan

Absent:

Wes Bussell
Matt Elder
Angela Waits

1. Call to Order:

Chairman Bill Spitzer called the meeting to order at 7:12 p.m.

2. Set Agenda:

Motion made by Wayne Getz to set agenda, seconded by Ray Schuchard. All voted in favor. Motion carried.

3. Approve Minutes of the February 16, 2016 Regular Meeting:

Motion made by Tony Nelson, seconded by Ray Schuchard to approve the regular meeting minutes of February 16, 2016. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion by Wayne Getz to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Tony Nelson. All voted in favor. Motion carried. There was no discussion on the 2015-2016 budget.

5. Plant Update:

- a) No word yet from the MPCA regarding the permit renewal.
- b) Paul sent 4 years of DEHP testing results to Scott Kyser, MPCA. May be able to stop testing for this in the next permit cycle.
- c) Needed to purchase a new DO meter for \$787.00.
- d) Received two bids for air conditioning replacement. The bid from HiMEC totals \$13,100.00 which is for 2 14.5 Seer units. The bid from Braun's totals \$7,250.00 for two 13 Seer units. Braun's bid does not include wiring but received an estimate from Salisbury Electric of \$200.00 for wiring. There is \$10,000 in the 2016 budget for air conditioning replacement. Motion made by Wayne Getz to approve Braun's bid in the amount of \$7,250.00 with the additional wiring expense about \$200.00 to be done by Salisbury Electric. Seconded by Tony Nelson. All voted in favor. Motion carried.
- e) The roof is done. There are two add-ons to the original estimate of \$92,720.00. The first add-on, in the amount of \$481.80, is to disconnect the two a/c units. The second, in the amount of \$1,773.89, is to move gas line and install six drains. We have received the final invoice from Merit but they have been told that it is not going to be paid until they fix the landscaping that they damaged. The Board agreed that a letter should be

sent to Merit Contracting so there is something in writing addressing this issue.

f) After discussing, it was decided that the climate controls should be replaced at this time to go along with the air conditioning replacement. A bid in the amount of \$18,250.00 was received from HiMEC and a bid in the amount of \$26,500.00 from Winona Heating & Vent. Motion made by Ray Schuchard to accept HiMEC's bid in the amount of \$18,250.00 to replace climate controls. Seconded by Tony Nelson. All voted in favor. Motion carried.

6. League of Minnesota Cities, liability coverage waiver form:

Regarding the liability coverage waiver form, that is required as part of the Property and Liability insurance renewal, motion made by Wayne Getz to choose the option "The member does not waive the monetary limits on municipal tort liability established by Minnesota Statutes". Seconded by Ray Schuchard. All voted in favor. Motion carried.

7. Performance Enhancement Plan update:

Wes Bussell has a personnel report to present and would like to know if the Board wants it presented to the personnel committee first before presenting to the entire board. It is agreed that since it is regarding the personnel it should be presented to the personnel committee first.

8. Other business:

There was no other business to discuss.

There being no further business a motion was made by Wayne Getz, seconded by Tony Nelson, to adjourn the meeting at 7:30 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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