

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**December 20, 2016**

**Members Present:**

Bill Spitzer  
Ray Schuchard  
Wayne Getz  
Wes Bussell  
Dave Iseminger  
Matt Elder  
Tony Nelson

**Staff:**

Josh Campbell  
John Brogan

**Guests:**

Lee Jay Small  
David Kramer

**1. Call to Order:**

Chairman Bill Spitzer called the meeting to order at 7:02 p.m.

**2. Set Agenda:**

Motion made by Matt Elder to set the agenda as presented. Seconded by Tony Nelson. All voted in favor. Motion carried.

**3. Approve Minutes of the November 15, 2016 Regular Meeting:**

Motion made by Wes Bussell, seconded by Wayne Getz to approve the regular meeting minutes of November 15, 2016. All voted in favor. Motion carried.

**4. Approval of Receipts and Disbursement/Summary of Assets:**

Motion made by Ray Schuchard to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Matt Elder. All voted in favor. Motion carried. There was no discussion on the 2016 budget.

**5. Lee Jay Small, new agreement with reduced land rent per acre:**

It has been estimated that the value of the nutrients from the bio solids, that cannot be applied to the land Mr. Small rents from the District, is about \$71.00/acre. Under the current agreement, which expires 2/28/2017, he is paying \$311.00 per acre. He is asking for a new agreement with the current rent reduced by \$71.00/acre for bio solids lost and also a 10% reduction due to low commodity prices resulting in a total rent of \$216.00 per acre for a year to year agreement. Or he is proposing to pay \$200.00 per acre with a 3 year agreement. He currently rents 37 acres which will probably be reduced at least a couple of acres due to the dike project. Current land rents around the area are anywhere from \$180-\$230 per acre. Matt doesn't agree that a discount should be given based on commodity prices. The dry dike project hasn't been started yet and he would agree to a rent reduction due to this project. Motion made by Matt Elder to enter

into new land rent agreement with Lee Jay Small reducing the current land rent of \$311.00 per acre by the \$71.00 per acre value of the lost bio solids and a 10% reduction for the restructuring of the land. This would equal \$216.00 per acre rent for a one year agreement. Seconded by Wes Bussell. All voted in favor. Motion carried.

**6. Plant Update:**

a) rebuilding one of the effluent pumps, putting new bearings in it  
b) even with cold weather plant is running really good. Switched from side 1 to side 2 in about 6 hours, process went very well  
c) operators talked to Don Andrig regarding the manhole that was hit, the cover was pulled off while doing field work. There is no damage to it but operators used the backhoe to dig it up and put it back together. John told Don Andrig that this is the second time the manhole has been hit and he should know where it is and he will probably be receiving a bill for the repair. Discussion on pros and cons of sending a repair bill leaned towards sending a reminder letter. Motion made by Wes Bussell to send a letter to Don Andrig reminding him that he hit a manhole, for the second time, and the District is not going to bill him for this repair but will in the future. Also inform him of how the operators have marked this manhole for his future reference. Seconded by Tony Nelson. All voted in favor. Motion carried.

**7. Approve purchase of 2017 Ford F-150 and Hiniker plow:**

This is program where the first truck is purchased and every year the truck is traded in for the next model year and no extra charge. If the program should ever end we will have a truck that is under/or at a year old.  
Motion made by Wes Bussell to purchase 2017 Ford F-150 at the cost of \$24,224.28 plus all taxes and transfer fees. Seconded by Matt Elder. All voted in favor. Motion carried.  
Motion made by Wes Bussell to purchase Hiniker 7-1/2 ft. plow for the 2017 Ford truck at a cost of \$4,500.00. Seconded by Tony Nelson. All voted in favor. Motion carried.

**8. Appoint Wes Bussell as Director-at-large for 2017:**

Motion made by Wayne Getz to appoint Wes Bussell as Director-at-large for 2017. Seconded by Matt Elder. All voted in favor. Motion carried.

**9. Adopt Resolution 16-06, Establishing the 2017 budget:**

Wes Bussell asked if the proposed 2017 budget provided salary increases for 2017 and it does not. Wes Bussell commented that John and Cathy went above and beyond and stuck with it through the adversity that was going on at the plant. Wes suggests that in lieu of what they have accomplished in 2016 he has the same expectations for the coming year he would entertain a motion to give a \$1.00 an hour increase which would keep us under the proposed budget. It was clarified that for John it would be a \$1.00 increase in addition to the \$1.00 increase he just received for passing the license test.

Wes would propose for Josh a review and increase after 6 months of employment. Wayne Getz agrees with this. Matt asked when the last raise was given. The employees received a 3% increase at the beginning of 2016. Matt would add to that by giving Cathy a \$1.50 since John is getting increases for changes in classification that Cathy is not getting. Motion made by Matt Elder to give Cathy a \$1.50 per hour increase and John a \$1.00 per hour increase for 2017. Josh's will be reviewed upon completion of probationary period. Seconded by Wayne Getz. All voted in favor. Motion carried. Wes Bussell made a motion to adjust the numbers in the proposed 2017 budget and adopt the budget resolution at the next meeting. Seconded by Matt Elder. All voted in favor. Motion carried.

**10. Other Business:**

Motion made by Wes Bussell to appoint Wayne Getz as Chairman of the Board for 2017. Seconded by Tony Nelson. All voted in favor. Motion carried.

As this is Bill Spitzer's and Matt Elder's last board meeting they were thanked by everyone for their time and commitment to the District.

There being no further business a motion was made by Wes Bussell, seconded by Matt Elder, to adjourn the regular meeting at 7:43 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy