

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

October 18, 2016

Members Present:

Angela Waits
Ray Schuchard
Wayne Getz
Wes Bussell
Bill Spitzer
Matt Elder
Tony Nelson

Staff:

Josh Campbell

1. Call to Order:

Vice-Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Wes Bussell would like to add an item under item 12, budget discussion. Board approval is needed for John Brogan's attendance at the MRWA's refresher course in advance of taking the Class C operator license test. Motion made by Wes Bussell to set the agenda with the addition of item 12b. Seconded by Ray Schuchard. All voted in favor. Motion carried.

3. Approve Minutes of the September 20, 2016 Regular Meeting:

Motion made by Wes Bussell, seconded by Ray Schuchard to approve the regular meeting minutes of September 20, 2016. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Regarding the cash disbursements journal, Wes Bussell asked what check #9543 was for. This check was used to pay the credit card purchases. Motion made by Matt Elder to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Tony Nelson. All voted in favor. Motion carried.

There was no discussion on the 2016 budget.

5. Plant Update:

Josh has replaced the waste valve on clarifier #2, it has to be tested yet. In the process of pumping ditch #2 to ditch #1.

There were no violations and the plant is running well considering all the rain.

6. Discuss Lee Jay Small's request for land rent reduction beginning in 2017:

As a result of the inability to apply biosolids to the land Lee Jay Small rents from the District he is asking for a reduction in the dollar amount of the rent per acre. There

may also be a reduction in the number of acres due to the waterway project that is yet to be completed this fall. Wes Bussell suggests that Lee Jay Small should attend a board meeting to present his request. Motion made by Wes Bussell to table this item until Lee Jay Small is able to attend a board meeting. Seconded by Matt Elder. All voted in favor. Motion carried.

7. Adopt Resolution 16-03, 2017 SAC fees:

Motion made by Wes Bussell to adopt Resolution 16-03, Establishing Sanitary Sewer Service Availability Charge (SAC) Fees for 2017. Seconded by Ray Schuchard. All voted in favor. Motion carried.

8. Adopt Resolution 16-04, Sewer Rate for 2017:

Motion made by Ray Schuchard to adopt Resolution 16-04, Establishing the Sanitary Sewer Rate for 2017. Seconded by Tony Nelson. All voted in favor. Motion carried.

Bill Spitzer and Angela Waits arrived at 7:08 pm, Bill Spitzer now presiding over the meeting.

9. Discuss 90 day waiting period requirement for new employee enrollment in Health insurance, Life insurance, AD&D and Short Term Disability Plans:

The current waiting period to enroll in the various insurance plans is 90 days. This waiting period can only be changed once a year along with the health insurance renewal. Bill Spitzer's opinion is that it's hard to ask a new employee to quit their previous job, where they had benefits, and then have to pay their COBRA insurance for 3 months. Josh Campbell does not have the COBRA information yet from previous employer, however he is asking the Board to have the District pay some or all of that cost. Wes Bussell's thought is to pay Josh's Cobra insurance and 40% of his dependent's Cobra insurance until he's eligible for our insurance. He states that this would follow our normal policy regarding the payment of health insurance. Getting back to discussion on the 90 day waiting period, it is the general consensus to have the personnel committee discuss this issue first. Motion made by Wes Bussell to refer the waiting period issue to the personnel committee and that committee can come back to the entire board with a recommendation on changing the waiting period. Seconded by Matt Elder. All voted in favor. Motion carried.

10. Discuss 2016 health savings account deposit amount for Josh Campbell:

Motion made by Tony Nelson to not pay anything towards a health savings account in 2016 for Josh Campbell. Seconded by Wayne Getz. All voted in favor. Motion carried.

11. Discuss COBRA reimbursement for Josh Campbell:

Refer to the previous discussion regarding Josh Campbell's COBRA reimbursement under agenda item #9. Motion made by Matt Elder to pay Josh Campbell's COBRA insurance and 40% of the dependent's COBRA insurance. Josh will let us know what the amount is. Seconded by Wayne Getz. All voted in favor. Motion carried.

12. 2017 Budget Discussion:

a) 2017 health insurance renewal. Wes Bussell stated that the budget looks pretty good, is about \$25,000 higher due to paying for Todd Arlander's services. He also asked if the number in the budget for health insurance also included the cost for Josh and it does.

Motion made by Wes Bussell to renew the health plan 653 for our staff for 2017.

Seconded by Tony Nelson. All voted in favor. Motion carried.

b) John's attendance at MRWA's exam refresher course for the Class C operator license test. Motion made by Wes Bussell to approve John's attendance at MRWA's refresher course and exam. Seconded by Matt Elder. All voted in favor. Motion carried.

13. Other Business:

There is no other business.

There being no further business a motion was made by Wayne Getz, seconded by Angela Waits, to adjourn the regular meeting at 7:30 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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