

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**May 19, 2015**

**Members Present:**

Wes Bussell  
Ray Schuchard  
Bill Spitzer  
Wayne Getz  
Matt Elder  
Angela Ihrke

**Staff:**

Paul Ihrke  
John Brogan

**Absent:**

Tyrel Clark

**1. Call to Order:**

Chairman Bill Spitzer called the meeting to order at 7:01 p.m.

**2. Set Agenda:**

Wes Bussell requested that item #7 be changed to Other Business and item #8 changed to Personnel Committee report.

Motion made by Wayne Getz to set agenda with the change in items #7 & #8, seconded by Matt Elder. All voted in favor. Motion carried.

**3. Approve Minutes of the April 21, 2015 Regular Meeting:**

Motion made by Wes Bussell, seconded by Wayne Getz to approve the regular meeting minutes of April 21, 2015. All voted in favor. Motion carried.

**4. Approve Receipts & Disbursements and Summary of Assets:**

Regarding the cash disbursements journal Wayne Getz asked what the \$918.00 payment to Quality Flow Systems was for. Paul had Quality Flow come here because one pump, at the lift station, was showing high amp draw and kicking out all the time and do a yearly check on the pumps at lift station. The pump had all kinds of grimy stuff around the impeller on the inside. Paul is going to have Quality Flow here annually, in addition to pulling pumps it is a good idea since they will also do draws on the pumps, check bearings, etc.

Motion made by Wes Bussell to approve the Receipts and Disbursements/Summary of Assets as presented. Seconded by Ray Schuchard. All voted in favor. Motion carried. There was no discussion on the 2015 budget.

**5. Plant update:**

a) toxicity testing was completed and passed.

b) received two bids for roof replacement on the main plant building. One from Winona Heating and Vent for \$81,195.00 and the other from Merit Contracting for \$89,200.00. Each bid includes tearing off old roof, putting on new roof, flashing, insulation system, 20 year manufacturer warranty. The \$8,000 difference in bids is due mainly to labor costs. Operators need to clarify what kind of ballast will be used, rocks or pavers, and if these items are included in the total bid.

Motion made by Wayne Getz to table the bid decision until the next board meeting upon obtaining clarification regarding the ballast and rocks/pavers. Seconded by Wes Bussell. All voted in favor. Motion carried.

**6. Capital Improvement Plan:**

In 2015, \$6,500.00 is budgeted for security cameras, this item will be moved to 2016. The security camera quote was for 4 or 5 cameras, outside the building and one in the lab and did not include the separate monthly maintenance fee. At this time it is not known for sure when the chemical addition for phosphorus removal will need to be done so to be on the safe side this item should remain scheduled for 2016.

Motion made by Matt Elder to approve the Capital Improvement Plan with the security camera item being moved to 2016. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**7. Other Business:**

There is no other business to discuss.

**8. Personnel Committee:**

Motion made by Wes Bussell to close the regular board meeting, at 7:15 pm, to discuss personnel issues. Seconded by Angela Ihrke. All voted in favor. Motion carried.

The regular board meeting re-opened at 8:41 pm.

There being no further business a motion was made by Wes Bussell, seconded by Angela Ihrke, to adjourn the regular meeting at 8:45 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy