

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

February 17, 2015

Members Present:

Wes Bussell
Ray Schuchard
Angela Ihrke
Wayne Getz
Matt Elder

Staff:

Paul Ihrke
John Brogan

Absent:

Tyrel Clark
Bill Spitzer

1. Call to Order:

Vice-Chairman Wayne Getz called the meeting to order at 7:04 p.m.

2. Set Agenda:

Motion made by Ray Schuchard to set agenda, seconded by Matt Elder. All voted in favor. Motion carried.

3. Approve Minutes of the January 20, 2015 Regular Meeting:

Motion made by Ray Schuchard, seconded by Matt Elder to approve the regular meeting minutes of January 20, 2015. All voted in favor. Motion carried.

4. Oath of Office, Board Members:

Matt Elder took the Oath of Office. Cathy Kennedy acted as Notary for the signature. Oath of Office postponed for Tyrel Clark until March 17, 2015 as he is not in attendance tonight.

5. Oath of Office Director at Large:

Wes Bussell took the Oath of Office. Cathy Kennedy acted as Notary for the signature.

6. Approval of Receipts and Disbursement/Summary of Assets:

Ray Schuchard asked if the \$2,000 payment to Ziegler was for the annual generator maintenance and it was verified that is correct.

Motion by Matt Elder to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Wes Bussell. All voted in favor. Motion carried. There was no discussion on the 2015 budget.

7. Plant Update:

a) On January 27th a biosolids inspection was completed by Jorja DuFresne. Paul Ihrke stated that last fall biosolids were applied to sites that have phosphorus over the allowable limit for biosolids application. Soil sample results were not received until after the biosolids application was completed. Paul talked to Mark Hugeback, MPCA compliance officer, and Paul was told by Mr. Hugeback that Jorja DuFresne wants a

violation written up, hopefully not a violation involving a fine but a violation that will only show on the record books. There are procedures that need to be done differently in the future. Such as sampling before biosolids application and during application of biosolids.

b) Regarding the year end review for the plant, there were no limit violations, no missing DMR's so the plant should receive an award for this at the MPCA conference in March.

c) Would like to replace tile in the lab. Labor cost is approximately \$4,000.00 and the tiles would be approximately another \$3.00/tile or another \$2,000.00. Motion made by Ray Schuchard to approve the tile replacement. Seconded by Angela Ihrke. All voted in favor. Motion carried.

8. Letter to Craig Ferguson regarding wastewater meter installation:

Mr. Ferguson received 3 meters in late November and as of February 17, 2015 has not yet installed a meter as requested to do so by January 1, 2015. General consensus is that he should be penalized for not complying with this request. The first idea was to charge him double the regular rate of \$56.77 per month. Penalty should cover the costs of the operators in the time, mileage, etc. that is spent repeatedly talking to him regarding the meter installation. Then it was suggested that he should pay a penalty of \$200.00 per month in addition to the \$56.77/month regular rate. Motion made by Wes Bussell to charge Mr. Ferguson the regular monthly rate of \$56.77 for the first quarter of 2015 (January, February, March). Effective April 1st, 2015, in addition to the regular monthly rate of \$56.77 a \$200.00 penalty will be added if meter is not yet installed with the possibility of the penalty escalating later if no action is taken by the April board meeting. Seconded by Matt Elder. All voted in favor. Motion carried.

9. Other business:

There was no other business to discuss.

There being no further business a motion was made by Matt Elder, seconded by Angela Ihrke, to adjourn the meeting at 7:22 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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