

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

September 16, 2014

Members Present:

Wayne Getz
Bruce Christie
Matt Elder
Angela Ihrke
Tyrel Clark
Bill Spitzer
Ray Schuchard

Staff:

John Brogan
Paul Ihrke

1. Call to Order:

Vice-Chairman Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Bruce Christie to set agenda. Seconded by Matt Elder. All voted in favor. Motion carried.

3. Approve Minutes of the August 19, 2014 Regular Meeting:

Bruce Christie asked question regarding item #7-Other Business and the status of the time clock. A time clock has been ordered but not yet delivered.

Motion made by Ray Schuchard, seconded by Angela Ihrke to approve the regular meeting minutes of August 19, 2014. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion by Bruce Christie to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Matt Elder. All voted in favor. Motion carried. There was no discussion on the 2014 budget.

5. Plant Update:

a) There is a request from Todd Arlander to rent the big pump. There is no problem with that but do need to get some type of reimbursement. Will rent it for \$50.00 per hour plus a trip charge.

b) Engineering firms are sniffing around since they are aware that the MPCA permit renewal is coming up next year. Bolton and Menk were here yesterday and Russ Stammer with ISG has also paid a visit.

Bill Spitzer arrived at 7:03 and presided over the remainder of the meeting.

6. City of Eyota's request for interceptor flow meter update:

Ray Schuchard asked how accurate are the flow meters. Paul stated that they are calibrated twice a year. The biggest problem is the St. Charles meter needing calibration more often. There recently was an electrical line repair done at the Eyota meter and there weren't meter readings for a month. Paul Ihrke stated that the meter readings he obtains are close to what is being reported to us by each City.

7. 2015 Budget Discussion:

It was explained that in the operating budget that the largest increase was in the account for testing in the amount of \$5,000.00. The amount listed for employee health insurance is a guess since the renewal information won't be received for about two more months. The total operating budget for 2015 is about \$18,500.00 more than the operating budget for 2014. Under the capital budget for 2015 there is listed approximately \$12,000 for lighting and \$70,000 for a new roof for the main building. The overall total budget for 2015 is about \$54,600 higher than the 2014 total budget. Using Mike Bubany's spreadsheet, the 2015 income was estimated using Mr. Bubany's suggested sewer rate increase of 5% for 2015. The proposed 2015 budget numbers were plugged into the expense category. Resulting in cash/investments of just over a million dollars but a deficit of about \$18,000. Need to continue to look at budget the next couple of months and determine if there are any cutbacks that can be made. After discussing Mike Bubany's proposed rate increase of 5% for 2015 it was decided that the cities have been aware of the proposed rate increase for some time and should be expecting it. Motion made by Tyrel Clark to increase the sewer rate by 5% for 2015. Seconded by Wayne Getz. All voted in favor. Motion carried.

8. Other Business:

No other business to discuss.

There being no further business a motion was made by Tyrel Clark, seconded by Angela Ihrke to adjourn the meeting at 7:17 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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