

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

March 18, 2014

Members Present:

Bill Spitzer
Ray Schuchard
Angela Ihrke
Wayne Getz
Bruce Christie
Matt Elder

Staff:

Paul Ihrke
John Brogan

Guest:

Art Sletten, City of Utica

Absent:

Tyrel Clark

1. Call to Order:

Chairman Bill Spitzer called the meeting to order at 7:00 p.m.

2. Set Agenda:

Item #10, Utica wastewater treatment plant, added to agenda. Motion made by Wayne Getz to set agenda with addition of #10, seconded by Ray Schuchard. All voted in favor. Motion carried.

3. Approve Minutes of the February 18, 2014 Regular Meeting:

Motion made by Bruce Christie, seconded by Angela Ihrke to approve the regular meeting minutes of February 18, 2014. 5 voted in favor, Matt Elder abstained. Motion carried.

4. Approval of Receipts and Disbursement/Summary of Assets:

Motion by Ray Schuchard to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Matt Elder. All voted in favor. Motion carried. There was no discussion on the 2013-2014 budget.

5. John Wolter, Hawkins & Ash, 2013 draft audit report:

John Wolter stated that the only unusual item in the audit report was the write off of the engineering costs related to plans, for plant improvements, that have become obsolete. Otherwise, it was a very similar year to 2012. He pointed out the two additional letters required to accompany the audit report. These letters emphasize that there were no disagreements with management regarding the audit and they encountered no problems in conducting the audit. In the Independent Auditors report, the last paragraph states that the 2012 financial statements were audited by Wolter and Raak and have merged with Hawkins Ash CPAs in August 2013. He wanted the Board to be aware of this change. Regarding the facility plan write off of \$602,512, there is a brief statement referring to this on the bottom of page 10 of the audit report. However, the Board would like a more detailed description of this transaction included in the audit report. Motion made by Matt Elder, seconded by Bruce Christie to approve the 2013 draft audit report with the additional description regarding the facility plans. All voted in favor. Motion carried.

6. Plant Update:

- a) purchased a 2004 Ford truck to replace the boom truck and it is exactly what is needed. Paid \$10,000.00 for it and it also came with a welder and air compressor. Operators are going to look at the possibility of putting a plow on the truck.
- b) the plant is running good and the ice and snow are melting nice and slow right now.

7. Freezing pipes and amount of water reported by the Cities to District:

Dover is charging residences the amount billed for January for the months of February, March and for any month after that people still need to run their water to prevent freezing pipes. Eyota and St. Charles are charging their customers the average of 4 months of water bills. The cities are asking the District to allow them to subtract the amount of the extra gallons, which people are using to prevent freezing pipes, from total gallons that are reported to the District. Motion made by Matt Elder stating that the District will not bill the Cities for the extra water being used for the month of March and any month after March that it is necessary for residences to run water to prevent freezing pipes. Seconded by Wayne Getz. All voted in favor. Motion carried.

8. SAC fee, discussion on waiving the SAC fee paid to the District:

Motion made by Wayne Getz to table this item until the April board meeting. Seconded by Angela Ihrke. All voted in favor. Motion carried.

9. Other business:

There was no other business to discuss.

10. Utica wastewater plant:

Wayne Getz attended a meeting in the City of Utica regarding their wastewater system. They are proposing to have a survey done, the system is over 40 years old. They are asking if the Sanitary District would take them on. This probably wouldn't happen for another 4-5 years, maybe longer. Their flow is 20,000 gallons per day which is a pretty average number year round and it is all domestic wastewater and no industrial. It wouldn't be a problem here at the plant to have another 20,000 gal/day since only half the plant is running. There would be questions to answer such as how much would they have to pay for capacity, does the name of the District change to include Utica in the name or does the District just bring them on as a user. Motion made by Bruce Christie to allow discussion to continue with the City of Utica and their wastewater issues. Seconded by Ray Schuchard. All voted in favor. Motion carried.

There being no further business a motion was made by Wayne Getz, seconded by Angela Ihrke, to adjourn the meeting at 7:37 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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