

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**January 21, 2014**

**Members Present:**

Bill Spitzer  
Ray Schuchard  
Angela Ihrke  
Wayne Getz  
Bruce Christie

**Staff:**

Paul Ihrke  
John Brogan

**Absent:**

Tyrel Clark  
Matt Elder

**1. Call to Order:**

Chairman Bill Spitzer called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Wayne Getz to set agenda, seconded by Bruce Christie. All voted in favor. Motion carried.

**3. Approve Minutes of the December 17, 2013 Regular Meeting:**

Motion made by Bruce Christie, seconded by Ray Schuchard to approve the regular meeting minutes of December 17, 2013. All voted in favor. Motion carried.

**4. Appointment of Board Members:**

Wayne Getz appointed by the City of St. Charles, Ray Schuchard appointed by the City of Eyota, Angela Ihrke appointed by the City of Dover.

**5. Oath of Office, Board Members:**

The above Board Members took the Oath of Office. Cathy Kennedy acted as Notary for the signatures.

**6. Election of Officers:**

Motion by Bruce Christie to elect Bill Spitzer as Chairman, Wayne Getz as Vice-Chairman, and Angela Ihrke as Secretary/Treasurer. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**7. Designate Official Depositories:**

Motion by Bruce Christie to designate Eastwood Bank, St. Charles and CDARS Promonitory Interfinancial Network, LLC as the District's official depositories. Seconded by Angela Ihrke. All voted in favor. Motion carried.

**8. Designate authorized checking account signers:**

Current authorized account signers are Bill Spitzer, Angela Ihrke, Wayne Getz and Bruce Christie. Motion made by Ray Schuchard to keep authorized account signers the same for the next year. Seconded by Bruce Christie. All voted in favor. Motion

carried.

**9. Designate District's Attorney:**

Motion by Wayne Getz to designate Frederick Suhler, Rochester, as the District's Attorney. Seconded by Angela Ihrke. All voted in favor. Motion carried.

**10. Designate Official Publication:**

Motion by Angela Ihrke to designate the St. Charles Press as the Official Publication for the District. Seconded by Bruce Christie. All voted in favor. Motion carried.

**11. Approval of Receipts and Disbursement/Summary of Assets:**

Motion by Wayne Getz to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Bruce Christie. All voted in favor. Motion carried.

There was no discussion on the 2013-2014 budget.

**12. Plant Update:**

Paul will be attending the MRWA conference from March 4-6 and John will attend the MPCA conference at the end of March. These conferences count for license renewal hours.

**13. 2013 Audit Letter of Engagement:**

Letter regarding 2013 audit engagement received from Hawkins Ash CPA's which outlines the audit procedures at the previously agreed on cost of \$6,600.00.

Motion made by Wayne Getz, Seconded by Ray Schuchard to approve and sign the 2013 audit letter of engagement. All voted in favor. Motion carried.

**14. Other Business:**

Bill Spitzer informed the board that the EDA asked the St. Charles City Council to waive SAC and WAC fees which the St. Charles City Council approved. He also mentioned that the DESCASD board may be asked to waive SAC fees.

There being no further business a motion was made by Wayne Getz, seconded by Angela Ihrke, to adjourn the meeting at 7:10 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy