

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

May 21, 2013

Members Present:

Bill Spitzer
Ray Schuchard
Matt Elder
Wayne Getz
Bruce Christie
Tyrel Clark
Angela Ihrke

Staff:

Paul Ihrke

1. Call to Order:

Chairman Bill Spitzer called the meeting to order at 7:05 p.m.

2. Set Agenda:

Motion made by Wayne Getz to set agenda as presented, seconded by Bruce Christie. All voted in favor. Motion carried.

3. Approve Minutes of the April 16, 2013 Regular Meeting:

Motion made by Bruce Christie, seconded by Matt Elder to approve the regular meeting minutes of April 16, 2013. All voted in favor. Motion carried.

4. Approval of Receipts and Disbursements, Summary of Assets:

Motion by Ray Schuchard to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Angela Ihrke. All voted in favor. Motion carried.

5. Plant Update:

a) Paul Ihrke, along with Todd Arlander and Russ Stammer of Stantec, attended a meeting on April 25, 2013 with the MPCA regarding the issue of nitrogen levels in the water around SE Minnesota. So far only one test, regarding this plant, has been done by the MPCA. They hope to have completed testing by September 2014 to come up with maximum loading numbers. Paul Ihrke has told the MPCA that he wants to know when and where they will be testing samples so the plant can do testing at the same time and place to compare results. Once testing is done limits will likely start in 2015 and built into the plant's next permit. If that is the case there are two options to change the plant equipment to achieve the imposed limit. The first is to add filter equipment, at possibly 1 to 1.5 million dollars and the other option is to modify the ditches, which would be costly but not as high as the first option. Operators are currently working with Russ Stammer, Stantec, to make any modifications, adjusting processes, that can be done to lower results in the next year hoping that a limit won't be imposed on the plant.

General consensus is that testing should be done at the point of the plant discharge into the river and not miles down stream and this point will be brought up to the MPCA.

b) Paul Ihrke pointed out that the lift station generator has been running a lot due to high flows so there will be extra diesel fuel expense. On May 20, 2013 the flow was 3.6 million gallons, whereas normal is about 450,000 per day. He did note that the plant is staying compliant.

6. Website:

The first quote on the agenda is from Solution Builders for the domain name purchase and configuration to run a website on O365 in the amount of \$1,042.00. Quotes were obtained from Computer Web Services for the web site. Option 1, for web design and hosting by CWS in the amount of \$4,900.00. Option 2, for discovery phase, web design by CWS, hosting on O365, would be \$1,400 for the discovery phase and an estimate of \$4,480-6,300 for the remainder of the project depending on the results of the discovery phase. Consensus is that estimates are high. Bill Spitzer has come across a business in Winona that creates web sites and will obtain a quote to discuss at the June board meeting. Motion made by Tyrel Clark to have Bill Spitzer obtain an estimate for creating and maintaining a web site for the District. Seconded by Ray Schuchard. All voted in favor. Motion carried.

7. Reinvest, or deposit into checking account, \$100,000.00 Certificate of Deposit due 6/20/13:

Cathy Kennedy is to look into the rates for investing in Merchants Bank Money Market account and also options at Wells Fargo. The other 2 Certificates of Deposit mature in December 2013 and January 2014. For now the \$100,000 CD in question will be deposited into the Eastwood checking account. Motion made by Matt Elder to deposit the Certificate of Deposit maturing 6/20/13, in the amount of \$100,000.00, into the Eastwood Bank checking account. Seconded by Wayne Getz. All voted in favor. Motion carried.

8. Increase current 3 meg internet speed to 5 meg:

Current internet service is 3 meg, at the rate of \$40.95 per month. Suggestion is to increase to 5 meg at \$39.95 per month with the condition of signing a two year agreement. Motion made by Tyrel Clark to sign two year agreement for 5 meg internet speed at \$39.95 per month. Seconded by Angela Ihrke. All voted in favor. Motion carried.

There being no further business a motion was made by Wayne Getz, seconded by Angela Ihrke, to adjourn the meeting at 7:40 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy