

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**July 16, 2013**

**Members Present:**

Bill Spitzer  
Ray Schuchard  
Wayne Getz  
Bruce Christie  
Tyrel Clark  
Matt Elder

**Staff:**

Paul Ihrke  
John Brogan

**Absent:**

Angela Ihrke

**1. Call to Order:**

Chairman Bill Spitzer called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Wayne Getz to set agenda as presented, seconded by Bruce Christie. All voted in favor. Motion carried.

**3. Approve Minutes of the June 18, 2013 Regular Meeting:**

Motion made by Ray Schuchard, seconded by Tyrel Clark to approve the regular meeting minutes of June 18, 2013. Voted in favor: 5, Matt Elder abstained (did not attend 6/18/13 meeting). Motion carried.

**4. Approval of Receipts and Disbursements, Summary of Assets:**

Motion by Matt Elder to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Wayne Getz. All voted in favor. Motion carried.  
There was no discussion on the 2013 budget.

**5. Plant Update:**

- a) water levels are finally under a million gallons per day. Plant is running good and staying in compliance with the MPCA.
- b) open house is scheduled for 8/24/13, from 9:00 am to 12:00 pm.
- c) the new door is in however there is still a 3" gap at bottom of door and Paul Schank will be out to look at it.
- d) Daryl Buck, Winona County SWCD, was here to look at prairie grass. It didn't appear to be doing very well however he said that it looks good and should be mowed now and once before winter. It will take a couple of years before it will look as it should.
- e) Paul Ihrke would like to attend a nutrient removal workshop in St. Cloud on 8/7/13. Registration fee is \$100.00. Motion by Ray Schuchard to approve Paul Ihrke's attendance at the workshop. Seconded by Matt Elder. All voted in favor. Motion carried.

**6. Web site update:**

The domain name of descasd.org has been reserved for the web site. The first look at the web site should be available early next week. It will be forwarded to the Board members

for review when it is received.

**7. Plant open house:**

Scheduled for 8/24/13. It will be included in the listing of events to take place during Gladiola Days in St. Charles.

**8. Cost of mailing newsletter to the 3 cities:**

The cost of mailing a newsletter to the postal routes of St. Charles, Dover and Eyota would be \$566.00. There would be an additional cost if it was necessary to have a printer produce the newsletter. The advertising budget is \$500.00 for this year. It was suggested to prepare a newsletter to insert in the "Advertiser". Motion made by Tyrel Clark to produce a newsletter and have inserted in the Advertiser for a cost not to exceed \$500.00. Seconded by Matt Elder. All voted in favor. Motion carried.

**9. Other Business:**

There is no other business to discuss at this time.

There being no further business a motion was made by Wayne Getz, seconded by Bruce Christie, to adjourn the meeting at 7:14 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy