

**DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT**  
**Minutes of Board of Directors Regular Meeting**

**December 17, 2013**

**Members Present:**

Wayne Getz  
Bill Spitzer  
Tyrel Clark  
Matt Elder  
Bruce Christie  
Ray Schuchard  
Angela Ihrke

**Staff:**

Paul Ihrke  
John Brogan

**1. Call to Order:**

Chairman Bill Spitzer called the meeting to order at 7:00 p.m.

**2. Set Agenda:**

Motion made by Wayne Getz to set agenda as presented, seconded by Bruce Christie. All voted in favor. Motion carried.

**3. Approve Minutes of the November 19, 2013 Regular Meeting:**

Motion made by Tyrel Clark, seconded by Matt Elder to approve the regular meeting minutes of November 19, 2013. All voted in favor. Motion carried.

**4. Approval of Receipts and Disbursements, Summary of Assets:**

Motion by Bruce Christie to approve the Receipts & Disbursements/Summary of Assets as presented. Seconded by Angela Ihrke. All voted in favor. Motion carried.

**5. Facility plan asset account, write-off balance of \$602,513.00:**

The facility plan asset account has a current balance of \$602,513.00. This is the unamortized portion of the cost of plans prepared and paid for relating to a \$15-17 million dollar plant upgrade project that never took place. Wolter & Raak had previously suggested that this amount be written off. Motion made by Tyrel Clark, seconded by Wayne Getz to write off the balance of \$602,513.00 in the facility plan account. All voted in favor. Motion carried.

**6. Plant Update:**

- a) no violations for the month
- b) the rotors are now set up on an automatic system
- c) Paul has received an email from Russ Stammer regarding the options for making modifications to the plant to achieve nitrate/nitrite levels that the MPCA might add to the permit in the future. The options range from a couple thousand dollars up to \$400,000.00 or possibly higher. A closer look will be taken at January/February Board meetings to have to possibly consider higher sewer rate increases in future years than were previously planned depending on the final cost of these modifications.

**7. Bids received for land rent:**

The following bids were received for a 3 year land rental agreement:

Jacob Franzen \$230.00/acre

Darrell Urban \$225.00/acre

Steve Wendt \$250.00/acre

Bruce Gilbeck \$200.00/acre

Lee Jay Small \$311.00/acre and in addition he will install waterways at his own expense

Riley Hammel \$235.00/acre

Motion made by Tyrel Clark to award land rent bid to Lee Jay Small at \$311.00 per acre, for 37 acres, in addition to the modifications he would make at his own expense.

Seconded by Matt Elder. All voted in favor. Motion carried.

**8. Adopt Resolution 13-05, 2014 budget in the amount of \$733,475.54:**

Motion made by Wayne Getz to adopt Resolution 13-05, 2014 budget in the amount of \$733,475.54. Seconded by Ray Schuchard. All voted in favor. Motion carried.

**9. Certificate of Deposit, in the amount of \$146,844.57, renew for another year?**

The renewal rate for 12 months is .55% and 6 to 9 months is .37%.

Motion made by Wayne Getz to reinvest for 6 months at .37% and at that time if additional cash flow is not needed then possibly renew for another 6 months.

Seconded by Bruce Christie. All voted favor. Motion carried.

**10. Other Business:**

No other business to discuss.

There being no further business a motion was made by Angela Ihrke, seconded by Matt Elder, to adjourn the meeting at 7:15 pm. All voted in favor. Motion carried.

Respectfully Submitted,

*Cathy Kennedy*

Cathy Kennedy